

Volunteer Coordinator Forum



Surviving and Thriving volunteer retention and management in an increasingly competitive environment



Following on from previous forums, this is an opportunity to join in and share ideas and network with other volunteer coordinators in a facilitated discussion:

- Once you have successfully recruited volunteers how do you keep volunteers interested, motivated and engaged?
- Giving feedback and managing teams
- Encouraging volunteers to pass on the word to others about your service to other potential volunteers
- Promoting a respectful ending to the Volunteer relationship to keep the door open.

When:

Thursday
26 March 2020
9:30 am to 12:45 pm

Where:

Mervyn Fletcher Hall
81 Dalhousie Street
Haberfield NSW 2045

Cost: Free, includes networking lunch

Facilitator: Angela Gallard, Volunteer Promotion Officer STARS

Registrations essential

Funded by the Australian Government Department of Health

Bookings and enquires **9750 9344** or customerservice@4cs.org.au

Please fill in all details on the registration form. One registration form per person STARS reserves the right to limit the number of people attending from any one organisation

First name _____

Last name _____

Organisation _____

Service _____

Email address for invoice _____

Phone No _____

Fax No _____

Participants Email _____

Participants Mobile _____

Course Details Volunteer Coordinator Forum

Venue Mervyn Fletcher Hall

Date/s 26 March 2020

Special Training Needs (eg. Literacy, Sensory or Mobility):

Special Dietary Needs (eg. Vegetarian, Halal)

SERVICE FUNDING

CHSP

Staff \$50

Volunteer nil

Student nil

Out of Area

(Not in Canterbury, Leichhardt, Marrickville LGA)

Non CHSP

Staff \$50

Volunteer \$20

Student nil

Out of Area

(Not in Canterbury, Leichhardt, Marrickville LGA)

NB: Fees apply to standard 3 hour workshops. STARS may charge more for specialist/accredited workshops. See flyers for details. Cheques payable to Canterbury City Community Centre

How to Register

Please send your registration forms to:
STARS Training by fax, mail or email
Mail: STARS Training

PO Box 66, Lakemba NSW 2195

Fax: 9740 6332

Email: customerservice@4cs.org.au

If you require any more information
call STARS Training on (02) 9750 9344

TERMS AND CONDITIONS

Priority of Access

CHSP service volunteers in the Local Government areas of Canterbury Bankstown and Inner West will be given registration priority.

Payment

STARS will send an invoice for the training to the organisation for payment within two weeks .

Confirmation

Confirmation of registration will be by phone or email. When a training session is fully booked a waiting list will be created.

Cancellations

STARS will attempt to ensure that all courses take place. However STARS reserves the right to alter or cancel any session/s if required. we will notify you as soon as possible.

Transfers

- Transfer between volunteers or staff from the same organisation are permitted for the same course.
- Transfers to another course are only permitted when a course has been cancelled by STARS.
- Non attendance of Registered Participants will incur the full fee if less than 5 working days notice not provided.

Certificates of Attendance will be only be issued when a person attends the full training session.

STARS is supported by funding from Australian Government Department of Health