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| Position: | Community Care Worker |
| Classification: | Social Community Home Care and Disability Services (SCHCADS) NSW Award (Home Care Employees), Level 3, Pay Point 1 |
| Hours: | Casual |
| Responsible to: | Community Care Coordinator |

This will be a rewarding role for a friendly and energetic person who can make a real difference to the lives of frail aged residents in the Inner West and South West Sydney.

Canterbury City Community Centre is a values-driven, medium sized not for profit organisation with a 50 year history. It offers flexible and responsive support to staff and volunteers. The organisation receives State and Federal funding to run a range of services and programs, has a direct connection to the community and is based in Lakemba.

Reporting & Organisational Context

Community Care workers are responsible to the Community Care Coordinator.

Position Objective

To support consumers of the Home Care Packages Program to remain living in the own homes in a way that maintains their dignity and promotes their independence

To ensure that individual goals and plans are met through delivering a Consumer Directed Care service which promotes reablement.

Knowledge, Skills and Experience

Essential Criteria:

- Certificate III in Aged Care or Certificate III in Individual Support (which includes specialisation units in Ageing or Home and Community care).
- Appreciation and enjoyment in working with older people.
- Patient, supportive and non-judgemental.
- Good time management skills.
- Punctual, reliable and committed to delivering high quality services.
- Current driver's licence, safe driving record and access to a comprehensively insured motor vehicle.
- First Aid Certificate or willingness to obtain.
- Basic computer skills.

- Capacity to communicate electronically including mobile phone and email.
- Flexibility to work varied shifts.
- Reasonable level of fitness to undertake work of a physical nature.

Desirable Criteria:

- Cross cultural skills and ability to understand and deliver services to special needs groups
- Community language
- Experience and understanding of the needs of people with dementia

Principle Duties

Job Demands

Physical capabilities are required to meet the demands of the job and tasks undertaken. The job may require the manual handling of people and undertaking tasks that require a minimum level of fitness. The physical capabilities include, but are not limited by: -

- Bending
- Kneeling
- Squatting
- Occasional awkward postures
- Exerting force through scrubbing, vacuuming and other cleaning tasks

Principle Tasks

- Ability to plan ahead and around variables.
- Assisting Consumers with domestic tasks such as laundry, ironing, vacuuming, dusting, mopping, sweeping, changing bed linen, cleaning kitchen and bathroom surfaces, including baths, showers, and toilets.
- Assisting Consumers with shopping, transport to medical appointments and social activities.
- Assisting with personal care, showering, dressing, and using the toilet.
- Assist with meal preparation and cooking.
- Prompting use of medication.
- Assist Consumers meet other goals as determined in their Care Plan.

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- To participate in providing a safe working environment for staff.

Other

- Commitment to the Charter of Rights and Responsibilities for Home Care Consumers
- Workers are reimbursed at the Award rate as they travel between clients
- All employees at Canterbury City Community Centre are required to successfully complete a criminal records check
- Adhere to the Centre's Code of Behaviour and Policies and Procedures as contained within the Centre's Policy & Procedure manual.

X

Employee's Signature

X

Date

X

Employee's Name

X

CEO's Signature

X

Date

X

CEO's Name