



SOCIAL INCLUSION AND WELLNESS
VOLUNTEER POSITION DESCRIPTION

Program: Social Inclusion and Wellness Program

Purpose: To provide support to clients of the Social Inclusion and Wellness Program to participate in activities to keep them socially active and engaged.

Direct Supervision: Social Inclusion and Wellness Support Worker

Overall Supervision: Social Inclusion and Wellness Coordinator

Days / Hours: According to role

Duties and Responsibilities:

General

1. Provide social contact and friendly interaction to well-aged & frail aged in the community who are socially isolated or at risk of being socially isolated.
2. Support clients to participate in social & leisure activities of interest at home or in the community.
3. Adhere to the policy and procedures and the Code of Behaviour of Canterbury City Community Centre.

Groups

- Set up activities in preparation for the day as directed.
- Assist clients from their homes and into the vehicle and from the vehicle and into their homes after the activity.
- Assist with morning or afternoon tea or lunch.
- Assist clients with activities as directed.
- Deliver specific activities as directed.
- Support clients to the bathroom as required.
- Packing up and cleaning up after activities.
- Any other duties as directed by your supervisor.

Outings

- Assist clients from their homes and into the vehicle, and from the vehicle and into their homes after the outing.
- Support clients while at the venue, including to the bathroom as required, as directed by supervisor.

Home Visiting / Accompanied Activities

- With reference to clients' Care Plan interact with client according to their interests.
- Assist with shopping to the vehicle and into client's home.

Residential Visiting

- Providing a range of activities and interaction for residents, according to resident's choice.

Telephone Support

- To provide a pleasant telephone interaction for clients on waiting list or taking leave from service, as directed.

Bus / Vehicle Driver

- To provide safe and reliable transport to clients participating in services.

Knowledge, Skills and Experience Required

- Ability to relate well to clients and other staff and volunteers
- Ability to work as part of a team
- Ability to follow directions from supervisor
- Ability to take initiative and work independently
- Reliability as a team member
- Understanding of the importance of the principle of consumer directed care
- Ability to assist with or present activities as directed

Training

- Commitment to participate in training, development and support meetings
- Participation in "Volunteer Essentials" training within 3 months of commencing role is a requirement

Signed

Volunteer:

Manager:

Date:/..../.....