



Canterbury City Community Centre
PO Box 66
Lakemba 2195
Tel: 9750 9344
Fax: 9740 6332
stars@4cs.org.au

VOLUNTEER POSITION DESCRIPTION

To be completed in addition to STARS Agency Registration

Agency Name: _____

Address (Post): _____

Address (Street): _____

Phone: _____ **Fax:** _____

Email: _____ **Web:** _____

Contact Person: _____ **Office Hrs:** _____

Position Title: _____ **Project:** _____

Position Description (use other side of page if needed or attach additional information):

Preferred day/times: _____ Aprox no of hrs: _____ week/mth

- Is this position:
- One off event
 - Short term (< 3 mths)
 - Mid Term (3-6mths)
 - Long Term (6mths+)

Area of volunteer work (tick as many as appropriate):

- Working with older people
- Working with young people
- Admin/Computers
- Recreational activities
- Shopping assistance
- Home visiting
- Management Committee
- Companion / Mentor
- English teaching
- Gardening
- Child care
- Arts/Crafts
- Working with people with a disability
- Driving
- Other: specify _____

Essential and desirable skills and experience required:
