



# Annual Report 2014



**Canterbury City  
Community Centre**  
*Community Building Community*





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**Canterbury City  
Community Centre**

*Community Building Community*

## Our Statement of Purpose

*We bring together people from all backgrounds in the  
Canterbury Local Government Area, and other areas, to:*

*Develop and provide community services and support,  
in order to meet community needs;*

*Foster harmony and an improved quality of life;*

*Provide a resource to the community to  
enable them to meet their own needs.*

## Our Values

*Social Justice • Integrity • Accountability*

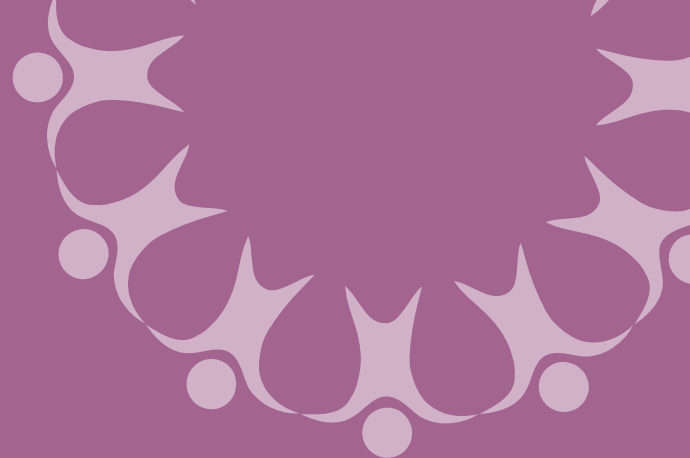
*Equality • Empowerment • Compassion*

## Our Vision

*A strong resilient community which values  
and includes each member*

## Our Motto

*Community Building Community*



## President's Report

It has been a challenging and rewarding year for the Canterbury City Community Centre. Some of the key achievements in the year have been:

- Joint Winner in the NGO category for the NSW Building Inclusive Communities Award
- Inaugural winner of the Canterbury City Community Organisation of the Year Award
- Increase in funding for Garden Care and new funding for Community Visitors Scheme and the Inner West Social Connections Service. To enable service expansion and purchase of a new 12 seater Community Bus
- Significant progression of the plans for Lakemba Community Markets

In September the Board welcomed three new colleagues: Lisa Evans, Tonya Cook-Pederson and Bashir Sawalha who bring additional and valuable skills to the work of the board.

At the same time some long standing members of the board retired and we thank them for their service over the years. The Board undertook a review during the year and participated in governance training in November

2013 with Affirm Development and Organisational Training.

A six month action plan was implemented and completed and the structure of meetings and reporting has taken on a more strategic focus. A review of the strategic plan was completed in March 2014 and a planning day will be held in early 2015.

The Board thanks our CEO, Liz Messih, for the dedication and commitment she brings to her role at the Centre. The hard work and innovation of Liz and all the staff at the Centre has ensured consistent delivery of quality programs and services to meet the needs of the local community.

*'It has been a challenging and rewarding year for the Canterbury City Community Centre.'*

A review of the Constitution has also been undertaken with thanks to the pro bono support of David Kennedy of Collins Biggers Paisley for carrying out the review and proposed changes to be put to a Special General Meeting of members later in the year.

All this work has been undertaken with a view to putting the Centre in a strong position to achieve positive results in the rapidly changing funding environment of the Community Services, Disability and Aged Care sector and enable us to offer the best range of services to the community.

The volunteers at the 4C's have a diverse range of skills and experience, and are a vital part of the team.

We acknowledge that their assistance enables the Centre to deliver on many of the programs and thank them for their enthusiasm and ongoing commitment.

I would like to thank the board for the time and commitment they give to the 4C's and look forward to working with them and the whole team at the Centre to achieve positive outcomes in the year ahead.

**Meredyth Conn**  
President

# Chief Executive Officer's Report



It is my pleasure to report once again on another successful year at Canterbury City Community Centre – a year that has had many highlights but which has also carried with it challenges across the community services sector. We continue to navigate a changing landscape where funding models are shifting, demand and expectation for services is increasing, and available funding is decreasing – the sector and our role within it remains uncertain.

We are not alone in finding the current environment challenging with the uncertainty of funding affecting our ability to plan for the future. Recent research by Pro Bono Australia, Net Balance Research Institute and the Community Council for Australia reveals a significant drop in the confidence and performance in the sector in the past twelve months with the negative drivers identified as being government policy, regulation and funding.

A key feature of the 4cs has always been our ability to work in partnership with others in order to build our own capacity and to deliver better outcomes for our communities. The nature of these partnerships has also changed over the past year where the different funding priorities and uncertainty which has impacted the 4cs has also impacted our partners.

It is fair to say that relationships are changing as we find new ways to work with each other and continue to seek opportunities which benefit shared communities and common goals.

The most obvious result for the 4cs of this uncertainty has been the negative affect on our financial performance. For example, change to long held bus hire relationships has resulted in a 150% increase in bus hire and related salary expenses in our Centre Based Day Care Program. The uncertainty in funding for all our (Commonwealth) HACC projects makes it difficult to make decisions around the purchase of a bus or committing to a leasing contract to alleviate these additional expenses.

News that our (NSW) Community Builders funding was to be rolled over for a further two years was received only two weeks before the end of its current contract. The approach of Management and the Board in the face of this uncertainty has been to support our current projects, maintain service quality and staff/volunteer expertise so that we can successfully compete for funding when it goes out to tender. Obviously we can only do this for so long.

We are also pursuing establishing our own independent income stream through the establishment of a Community Market. So it is

quite an achievement that within this environment of change and uncertainty the 4cs has continued to grow in services, recurrent funding levels and capacity over the year.

In April 2014 we were fortunate to receive a 50% increase in funding to our Garden Care Service and also attracted funding to establish two new services – a Social Support Service for frail aged residents in the Inner West (HACC) and 30 places under the Community Visitors Scheme for both Home Care and Residential Care clients. Our two new Services have commenced delivering services in the 14/15 financial year and we look forward on reporting on their achievements in next year's report.

The Centre benefits from a broad cross section of support and I would like to thank our funding bodies for their contribution which makes many of our services possible – the Commonwealth Department of Social Services, the NSW Department of Family and Community Services, Canterbury ClubGrants Scheme and the Councils of Canterbury, Bankstown, Marrickville and Leichhardt.

I would also like to acknowledge the City of Canterbury for the provision of the premises from which we operate – our three sites are certainly well used.

Canterbury City Community Centre has offered a diverse range of services and activities, within our immediate community of Lakemba and across four local government areas over the past year. With the new HACC funding received we will now be delivering services across eight local government areas. This will involve establishing services and relationships in new communities and with new partners and we look forward to achieving this in the coming year.

Our existing services have continued to perform well – we strive to maintain our role as a provider of locally based services which are accessible and responsive to local

of people who give so generously of their time and care to helping others in their community. On behalf of the staff I thank every volunteer at the Centre – we couldn't do it without you! Our volunteers contribute in many varied roles at the Centre – in office administration, gardening, centre based day care, on the bus and in the kitchen, social support, mentoring, service support sub committees and on our Board. Thank you one and all!

The excellence in Service Provision could not be achieved without our dedicated and skilled staff. There is a strong commitment to the work of the Organisation and to work in a co operative and supportive

I thank them for the integrity and commitment to the Organisation which has been demonstrated. I would particularly like to thank President Meredyth Conn for her role in leading the Organisation through some significant changes over the last twelve months.

The Centre has undertaken a number of reviews over the past year – all aimed at ensuring we maintain capacity for growth and continue to deliver efficient and effective services. Next year will see some changes in our Client and Data Management Systems with the capacity to integrate with our accounts and website. In the coming year we are planning and spending for growth and remain hopeful that our current Home and Community Care services will be renewed with long term contracts when current funding contracts run out on 30 June 2015.

We will continue to move forward remaining true to our values and continuing to provide high quality ethical services and of course continuing to work with many partners to achieve shared goals. What our Organisation offers, like many other community based services, is a strong connection to the community in which we work. We are part of the community infrastructure and each member of our team works to ensure that our space is inclusive and welcoming. It is about more than just delivering government subsidised services – it is about building community from the grass roots up.

In closing, I would like to thank our members and those in the community who use our services for their support and their trust. We hope that the coming year will see greater certainty for our sector and continued growth for our Organisation so that we can continue to work toward our vision of a strong resilient community which values and includes each member.

**Liz Messih**  
CEO

*'It is quite an achievement that within this environment of change and uncertainty the 4cs has continued to grow in services, funding levels and capacity over the year.'*

need. The diversity of services and of communities presents many challenges but also many opportunities – we are able to achieve our core purpose of bringing together people from all backgrounds and to foster harmony within our community through this diversity and through the inclusive and welcoming space we provide. The Centre has been the recipient of two Awards in the past year on the basis of our performance - the 2013 Building Inclusive Communities Award (NGO Category) presented by the NSW Government, Ethnic Communities Council and Macquarie University in August 2013 and the inaugural City of Canterbury Community Organisation of the Year Award.

It is a great honour to work with so many amazing volunteers – we are fortunate to attract the skills, commitment, experience and knowledge of this dedicated group

manner within our Organisation. Each program offered at the Centre benefits from this sense of teamwork and co operation. There is no doubt that the external environment in which we have worked in the past year, and concern for the future, has had an impact but staff have maintained high quality services which are innovative and responsive. We endeavour to remain optimistic. We have a small management team at the Centre and I would like to thank our second in charge, Gillian Whalley-Okafor for her support and her work in overseeing our ever expanding HACC Services portfolio.

This past year we have focussed on the development needs of our Board and have consolidated it's membership and direction. I would like to thank all Board members for accepting their governance role of our Organisation. The Board has fulfilled its stewardship role well and

# Our Organisation

Canterbury City Community Centre is managed by a voluntary Board of Directors. Members of the organisation annually elect the Board which is responsible for the overall planning and policy of Canterbury City Community Centre. The numbers of financial members of the Centre fell slightly during the year to 132 but is still above trend for Organisations our size.

## Members of the Board of Directors during 2013/2014

<b>President</b>	Meredyth Conn
<b>Vice President</b>	Neta Yallop
<b>Secretary</b>	Lisa Evans
<b>Treasurer</b>	Phil Schwenke
<b>Members</b>	Tonya Cook-Pedersen, Jubaida Hossain, Layla Lavorato, Aka Rangiura, Bashir Sawalha



## Staff Employed 2013/14

<b>Chief Executive Officer</b>	Liz Messih
<b>Executive Officer ADSS</b>	Gillian Whalley-Okafor
<b>Administration Manager</b>	Trish Marchant
<b>Book Keeper</b>	Preeti Grover / Ingrid Tedjalaksana
<b>LNC Community Development Worker</b>	Kate Maclean
<b>Community Workers</b>	Andi Dwipasatya, Dimity Figner, Romana Waseem
<b>Child Minders</b>	Anjuman Islam, Rehena Kouzaiha, Khanm Tamou, Sagorika Sultana, Sri Wahyuni
<b>Shed Projects Community Development Worker</b>	Glenn Harding
<b>Shed Projects Community Worker</b>	Jegan Nadeson
<b>Centre Based Day Care Co ordinator</b>	Rosanna Hasan
<b>STARS Training Officer</b>	Deborah Helmrich
<b>Volunteer Recruitment &amp; Engagement Officer</b>	Donna Brunton
<b>Garden Care Co ordinator</b>	Nicky Wright, Debbie Dunn (Acting), Juliet Burton
<b>Garden Care Support Workers</b>	Debbie Dunn, Nicole James, Madi Scarf, Gavin Smith, Su Tozer, Megan van Kaathoven
<b>ADSS Administration Officer</b>	Yvonne O'Young
<b>Bus Drivers</b>	Nic Marino, Helen Scarborough, Mick Williams

## The Volunteer Program

Canterbury City Community Centre relies heavily upon volunteers for the provision of activities and services. Volunteers contribute skill and expertise to a variety of duties within the Centre and give generously of their time.

The Centre's Board of Directors (who also serve in a voluntary capacity) and staff greatly appreciate the commitment and dedication of our volunteers.

We would like to thank the following dedicated and amazing people for their generosity, help and support:

Abdul Zahra  
Abul Azad  
Aisha Shaikh  
Aka Rangiura  
Alison Sida  
Alan Pollock  
Allan Waldon  
Almaz Matar  
Amy Davies  
Andrew Sinclair  
Aniceta Weintz  
Anna Fizzell  
Anne Badjakian  
Anne Matthews  
Annette Bird  
Ashraf Khan  
Bashir Sawalha  
Brennus Tweeddale  
Bruce Flaherty  
Bryson Camage  
Chadia Safi  
Charlotte Wirnsberger  
David Brown  
David Gamble  
David Morton  
David Wright  
Dee Dee Grant  
Denis King  
Denise Fletcher  
Dennis Ryan  
Derrick Barclay  
Dick Graham

Dick Maney  
Dihider Ahamed  
Dot McLeay  
Duncan Hilder  
Eddy Quelch  
Elaine Lawler  
Emmanuel Wang  
Erica Saville  
Fazal Mahmud  
Jane Cook  
Jay Kondapalli  
Jeannette Videc  
Jim Rhodes  
Jodie Banbury  
Joe Ebejer  
Joy Kassis  
Jubaida Hossain  
Kanwal Fatima  
Kath Clune  
Kevin Camper  
Lama Hadid  
Lorraine Parker  
Lavina Dsouza  
Layla Lavorato  
Lesley Gerson  
Lisa Evans  
Lydia Rapana  
Lynne Jones  
Maggie Connors  
Margaret McInroy  
Marie Papi  
Maria Prendergast  
Mary Bunan  
Mary Goldstiver  
Mary-Anne Jones  
Maureen Free  
May Kam  
Melissa Roser  
Meredyth Conn  
Michael Flanagan  
Mick Quinlivan  
Nadia Bakhateeb  
Nadia Sultana  
Nafisha Anwar  
Nasreen Ahmed  
Natalie Vinogradova

Neta Yallop  
Nick Banbury  
Pat Townley  
Patricia Dostine  
Peter LaVile  
Peter Parker  
Peto Tran  
Phil Dippert  
Phil Schwenke  
Prakash Chand  
Rachael Gavarotto  
Rahela Haque  
Rajbinder Kaur  
Robert Randall  
Robyn O'Sullivan  
Ronali Kumarasinghe  
Rosemary Sewell  
Ruth Hearne  
Sabina Mansuri  
Sadia Bashir  
Saiful Sharif  
Sam Elliot-Halls  
Shabnam Mustari  
Shahenaz Malek  
Shane Graham  
Seta Sissaguan  
Shabnam Mustari  
Shamina Khan  
Stan Levonis  
Stephen Ward  
Steven Forrester  
Steven Moseley  
Sundari Austin  
Syed Rahman  
Sylvia Hungerford  
Sylvia Kefalianos  
Ted Tkac  
Terry Doolan  
Terry Lockyer  
Tonya Cook-Pedersen  
Tracy Mulherin  
Yoonas Noorgat  
Yunus Mondal  
Van Le  
Vivian Anh Phung  
William Paskett

In 2012 we introduced the STARS Training Awards for those volunteers who have shown a commitment toward ongoing professional development. In 2013 the Award was presented to Anne Badjakian who has demonstrated a great commitment to attending training throughout the year. Congratulations Anne!

The Centre's volunteers contribute not only their skills and expertise but also their experience and understanding of their community. The contribution they make to the social fabric of this community is irreplaceable.

Thank you all.

## National Volunteer Week

2014 National Volunteer Week was an opportunity to say Thank You to all the fantastic volunteers who work at Canterbury City Community Centre - through helping out in Garden Care, serving on our Board of Directors, our Centre Based Day Care Service, in the Office or at the Shed, or helping in other Centre programs. The 4cs Volunteers are an incredible group of people and we certainly enjoyed bringing them all together to celebrate their achievements.

This year we celebrated National Volunteer Week with a dinner at The Hub, The Boulevard Punchbowl. The evening was a wonderful opportunity to say thank you and also for many of our volunteers to meet other Centre volunteers who work in different programs. It was an enjoyable evening and included Certificates for all to recognise their contribution to our work, games and even a little dancing.

## Student Placements

This year we have accepted students Mirna Dib and Sarah Bakka on placement from Sydney University Social Work Department who undertook their third year placement within our Community Builders and STARS Projects. We thank both Mirna and Sarah for including the Centre in their studies and wish them well for the future

## Corporate Services

In 2013/14 the Centre has continued to improve and expand its corporate services so that they may efficiently and effectively support the work of the Organisation and its many projects.

An external review undertaken in early 2014 of our client management systems by Matrix on Board is

leading to the establishment of a new Client Data and Relationship Management System during the year. This will be undertaken by Energetica and will allow greater integration of information between Centre programs and administration, our accounting systems and software, and also our Website.

The growth of the organisation brings with it many opportunities for cost savings in the area of administration and management and the past year has seen us take full advantage of these opportunities to streamline procedures and work practices.

The Centre's website [www.4cs.org.au](http://www.4cs.org.au), superbly maintained by Kel Torrance has played a key role in our ability to communicate with members and residents. Kel has provided reliable and efficient support throughout the year which has ensured the site remains current and up to date.

The Centre's facebook page has grown and is a wonderful way to distribute information quickly and of course to share the many photos and stories that are created at the Centre. This past year STARS have also created a facebook page which is also used to share volunteering and training opportunities in the Region.





communities. The Award was presented at Parliament House by (then) NSW Premier Barry O'Farrell and highlighted the work of our Community Builders Program.

### 2014 Canterbury Community Organisation of the Year

We were the proud recipients of the inaugural award presented by Mayor Brian Robson at the City of Canterbury Australia Day Event in 2014.

The Awards recognised the work of many local Organisations which operate for the advancement of the community through leadership, advocacy, community capacity building activities, innovative partnerships and the building of social capital. We were very honoured to receive the Canterbury Community Organisation of the Year Award and congratulate all nominees on their work

### Premises

The Centre's programs and services operate across three sites in the Canterbury Local Government Area, all leased from Canterbury City Council at a peppercorn rental. We are extremely grateful to Council for this very practical support of the Centre and its work.

Our quarterly Newsletter has also remained an important means of communicating with multiple stakeholders and we currently print over 700 copies for members, friends and supporters. We still produce a wide range of flyers and brochures to promote programs, courses and events. Our publications have been designed in house by Administration Manager Trish Marchant and externally by Graphic Artist Catherine Au-Yeung of L'attitude Creative Pty Ltd and reflect the nature of services and activities offered well!

We would like to thank Planet Press for their support in printing flyers free of charge for some of our unfunded projects.

Centre Programs and activities are also promoted through email circulars, or Mail Chimp, to which people can subscribe. These targeted communications make sure information gets to those to whom it is most relevant with the newsletter to become available via email in 2014 (as well as by post). Our new data system will hopefully make the management of all of this information easier and more streamlined.

Our IT systems are well maintained by IT Studio who conduct nightly back ups, scheduled maintenance and of course trouble shooting.

### Awards

During the Year the Centre has received two Awards in recognition of the success of our various Programs and of the Organisation as a whole.

#### 2013 Building Inclusive Communities Award – Joint Winners NGO Category

The Awards were organised by the NSW Government, Ethnic Communities Council and Macquarie University to recognise those groups and Organisations which contribute to building inclusive welcoming



# Lakemba Neighbourhood Centre Project

Supported by Canterbury CDSE Scheme & Department of Human Services, Community Services and Community Builders Program



**T**he Centre plays a valuable role in offering an accessible 'one-stop shop' for residents needing information and referral, practical and welfare assistance.

Over the past year the Centre has responded to 2843 general information enquiries – and made 526 assisted referrals. This is a significant increase on last year and does not count assistance provided to residents as part of their participation in the various groups and services held at the Centre.

## Welfare Services

The Centre is able to assist residents experiencing financial hardship with the provision of a food parcel to help them through a difficult period. The food relief program is supported

largely through donations.

Over the course of the year, we have conducted 206 interviews for residents needing assistance with food relief which has resulted in the provision of food parcels to feed 532 individuals. Again, this is a significant increase on last year. A further 12 residents were assisted with prescriptions or fares. A total of 31 people have dropped in to our Offices for food that they can eat at the Centre.

## Justice of the Peace

The Centre receives a steady stream of enquiries from local residents needing the services of a Justice of the Peace (JP). Often residents need a J.P. to witness documents relevant to immigration matters, employment

or various other government forms. We allocated three times during the week when appointments could be made. We also keep up to date listings of other JP's and can ensure that if a J.P. is unavailable at the Centre we can usually steer residents in the right direction to find one.

Over the past year a total of 657 residents were assisted by a JP at the Centre certifying 2844 documents and attestations. Thank you to Volunteer JP Patricia Dostine for helping with this busy service. Many of these occasions of service can involve numerous documents and require additional assistance with filling out forms, and further photocopying assistance has been provided for 91 residents.

## Outreach - Settlement Services Worker

In partnership with Metro Migrant Resource Centre, Settlement Services Worker, Moushumi Martin has been based at the Centre every Monday since November 2012, providing casework and referral services to newly arrived migrants and refugees in the Canterbury LGA.

We have been able to refer several people that attend the Centre to Moushumi for extra support in accessing services for a range of issues including; housing, parenting, visa and other welfare needs.



## Lakemba Ladies Lounge

The Lakemba Ladies Lounge is held each Thursday at the Cottage during School terms from 9.30 am to 12.30 pm. The friendly and welcoming environment at the Cottage provides the perfect space for women to come together, to socialise and to try a new activity.

Every month the Ladies Lounge focuses on a new activity with women volunteering their time and skills to share their knowledge with others. This year a range of activities have been offered including No Stove Cooking, Embroidery, Macramé, Massage, Cake Decorating, Card Making, Fruity Facials, Fabric Painting, Henna Design and Beautiful Beads. The Lakemba Ladies Lounge averages between 12 to 24 women each week – although over 70 women have attended events such as the Eid, Harmony Day or end of year celebrations.

The Lakemba Ladies Lounge was initiated by the Centre in response to feedback received during the listening@lakemba process. It is still going strong after two years and owes its success to the fantastic 4cs staff of Kate Maclean and Romana Waseem and of course the many women who have donated their time and energy to running the activities.

During the year the women have also enjoyed a School Holiday Picnic in the Park, a Harmony Day Movie and lunch, Eid and end of year parties.

The Lakemba Ladies Lounge has also supported the monthly Information Seminars and the Looking for Work Series as below;

### Information Seminars

In addition to the monthly activities the first Thursday of the month is reserved for an Information Session with a presenter from an outside Organisation.

Thank you to speakers from the Organisations below that presented on the following topics:

- **No Interest Loans Scheme** - Metro MRC
- **Childhood Nutrition and Dental Health** - Kalliope Poyronis Early Childhood Dietician
- **Renting – Know Your Rights** - Office of Fair Trading
- **Laughter Workshop Email Basics** - Leichhardt Women's Health Centre/Laughter for Life
- **Vitamin D and Iron** - Leichhardt Women's Health Centre
- **Mindfulness and Emotions** - Leichhardt Women's Health Centre
- **Managing your Money** - Consumer Credit Legal Centre
- **Latest Scams and how to Avoid them** - Office of Fair Trading
- **Saver Plus** - Benevolent Society



### Introduction to Computers

We worked with Bankstown College of TAFE (Outreach) to be able to offer an Introductory Course in Computers in Semester II 2013. The class enrolled 16 students and was held every Friday at the Centre for 17 weeks.



## Tax Help

The Centre was able to participate in the Tax Help Program in 2013 whereby a trained volunteer provided assistance to residents on low incomes, on pensions and benefits, of non – English speaking background, Aboriginal and Torres St Islander or who had literacy or numeracy problems in completing their Tax Return. The Program was again popular in 2013 with a total of 22 individuals assisted over a ten week period.

Our thanks to 2013 Tax Help Volunteer Peto Tran and to the Staff at the Australian Taxation Office for making this valuable community service available.

## Learning English in the Canterbury LGA Directory

The original Directory was compiled in 2004 and updates have been completed each year since that time. In 2014 the Directory was updated by Social Work Student Sarah Bakka and formatted by Graphic Designer Catherine Au-Yeung. Printing costs were met by Campsie RSL Club under the NSW ClubGrants Program and

500 copies were widely distributed through Community Centres and Libraries. The Directory can also be accessed on our website and provides an accessible source of information about the variety of opportunities available for learning english.

## English Classess for Women

Thanks to the fabulous volunteer English teachers from Mission Australia Dee Dee Grant and Samantha Elliot Halls, we have continued to run the popular Conversational English classes at the Cottage on Wednesday afternoons. Given the popularity of the classes it is divided into two groups, Beginners and Intermediate. A total of 73 women have attended the class with regular class sizes of approximately 9 to 14 women.

## Hospitality Training Australia

In late 2013 we were able to offer two short courses in partnership with Hospitality Training Australia – Follow Workplace Hygiene and Introduction to Espresso Coffee

which were held at the Centre. This was something new for us and the staff certainly appreciated the in-house coffees. A total of 39 women attended, including volunteers and students from our Microbusiness course, and developed new skills and qualifications relevant to undertaking paid and voluntary work. Our thanks to Hospitality Training Australia for making this opportunity available.

## Looking for Work - Partnership with Break Thru Employment

In November 2013 we hosted a series of workshops with BreakThru for women looking for work which included a focus on resume writing, interview skills and writing cover letters. The five sessions were held over one month and included the provision of child minding.

The group also visited Dress for Success where participants received individual advice on grooming, styling and presentation plus an outfit to wear to interviews. The partnership included childminding, and an additional day of one on one support in preparing a resume. Our thanks to Break Thru Employment and facilitator Amanda Ford-Asbeck.





## Women's Microbusiness Program

During the year the very successful partnership between the Centre and Sydney Community College (SCC) has continued with the delivery of Certificate III in Microbusiness Operations.

The Program offers support over a structured nine month period for women wanting to establish a home based business. The course helps participants get 'creative, certified and connected' with subjects such as business planning, marketing, social media, budgeting, finance and regulatory issues.

Participants get ongoing support from their project mentors, new business pathway planning, english language support and networking opportunities. Classes are held at the Cottage which has become a safe and welcoming learning environment

for many local women – thanks in no small part to the fantastic SCC and 4cs staff.

Participants have included in their studies planning stalls for the annual Haldon St Festival and our own Chand Raat event, and many have continued to support each other after the end of the Program through their regular network meetings and facebook pages.

A total of 21 women graduated in Certificate III in Microbusiness Operations in December 2013. At Graduation the Centre was bursting with pride as the women, mentors, SCC and 4cs staff and Board and many family members were on hand to share the celebrations.

Congratulations to all students and our thanks to Sydney Community College and Program Mentors for their support. The Program has been funded by the NSW Department of Education and Communities'

Adult and Community Education Unit's Social Inclusion Program and is supported under the Centre's Community Builders program funded by the NSW Dept of Family and Community Services.

In February 2014 we were pleased to offer the Program once again with 22 women enrolling.

The women's business ideas cover a diverse range of products and services, from jewellery making, fashion, catering, garment repairs, tutoring, photography, gift making, henna design, cake decorating, children's clothing, craft and children's party ideas.

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*'I have been running a clothing business, and this program has given new dimension to my business and made running it much easier. If you would like to start your own business, then this course is for you.'*

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## Environment@Lakemba

Environment@Lakemba has had a very active year with stalls at Lakemba Environment Day and Haldon Street Festival, as well as coordinating Clean Up Australia Day activities, but the main focus of this last years' activities has been the Beautiful Boulevard Project (BBP) The BBP focuses on a small area of the Boulevard between Haldon St and Lakemba Library, to work with local businesses and the community to make it a more attractive and litter free space for locals and visitors to Lakemba.

The group has been talking with local businesses, conducting litter counts and surveying people in the area to see how we can best reduce litter in this space. From the surveys the group has been looking at developing signs to educate the community, special events, extra bins and an art mural to make this space more attractive. The group meets every 2nd month and current membership is 17.

## Playgroups

### Active Kids Playgroup

Active Kids Playgroup has been

running at Lakemba Uniting Church for the last 4 ½ years. Romana Waseem from the 4Cs and Margaret Peterson from the Uniting Church have been a great team over these years, providing a welcoming and fun environment for many local families with children aged 0-5.

An average of 15 to 25 parents/carers have attended the weekly playgroup sessions, where they have met other parents, interacted with their children and enjoyed morning tea and a song together.

Our involvement at the Uniting Hall Playgroup has now ended, but this playgroup continues to run on Wednesday mornings.

### Hampden Public School Playgroup

A new partnership commenced in April this year with Hampden Park Public School and the Schools as Community Centre's Lakemba, to assist with their very popular playgroup on Wednesday mornings. With 40 – 60 parents and over 70 children attending this weekly playgroup, Romana is now based at this playgroup on Wednesdays.

We look forward to continue to work with the School to assist provide this very popular playgroup.



## Women's Self Empowerment & Building Healthy Relationships Groups

In partnership with Jean Daher from Anglicare, we were able to run two programs with women. The first one focused on improving self-esteem and confidence and was followed by a series of workshops on Building Healthy Relationships with your children, partner, friends, etc. Both



programs ran for 10 weeks, with a total of 8 women attending each program.

## Parenting Groups

### Circle of Security

In partnership with the Tresillian Family Care Centre at Campsie we have continued to run parenting programs for parents of children aged 0 – 3. Jamine Aboud has facilitated 3 Circle of Security Parenting Groups with a total of 33 parents attending. This time it was lovely to see some dads attending as well.

### Lets Get Connected @ Lakemba

This innovative parenting program focuses on working with parents to help them learn about the various range of parenting services and resources available online. Social work students Mirna Dib and Sarah Bakka facilitated the series of 3 workshops, helping parents negotiate information online about childhood development, behaviour, education and health concerns. A total of 9 women attended the workshops.

### Raising Healthy and Happy Children

In June 2014 we offered three Parenting Workshops on Raising Healthy and Happy Children which included an overview of Child Development Stages, Emotional Development and Communication and Setting Limits and Discipline. The workshops were facilitated by Sam Fieldes, Child and Family Worker from Canterbury Earlwood Caring Community Centre and were well attended. Parents could attend any or all sessions.

## Legislative Council Inquiry into Social Public and Affordable Housing

Together with Sydney Tenants Advice and Advocacy Service we developed a submission for the Social Public



and Affordable Housing Inquiry. It was prepared in collaboration with a number of community agencies who work across the Canterbury LGA with families, many of whom have noted that housing stress is a common feature for these families and is having a detrimental impact on family health and wellbeing.

Our report highlighted the particular housing concerns and issues surrounding affordable and social housing in Canterbury, in particular the high number of large families on a low income, large numbers of people from a culturally and linguistically diverse backgrounds that have strong social and cultural connections to the area, high number of private renters, overcrowding and lack of social housing.

## Canterbury Older Men: New Ideas Group (OMNICAN)

The Canterbury Older Men : New Ideas group has continued to meet during the year, relocating to the Cottage in late 2013. Established by the Centre in 2000 the group meets on the second and fourth Tuesday for discussions about current events or other topics of general interest. The group is self governing and receives

minimal support from the Centre through providing a venue and some administrative support.

## Mature Womens Group

The Mature Women's Group is for older women who want to connect socially with each other. The group meets every second Wednesday for lunch or an outing. Whether they get together in a local coffee shop or travel as far afield as Manly – the emphasis is on fun, friendship and leisure!

The group is open to all local older women and they love to welcome new members.

## Lakemba Women's Health Clinic

The Clinic is made possible due to the wonderful partnership with Leichhardt Women's Community Health Centre.

This year saw a change in nurses and while we were very sad to say goodbye to Chris Finnie, it has been great to have the fabulous Fiona Crawley on board.

A total of 116 women have visited the clinic over the past 12 months for

a range of health concerns including; pap smears, post-natal check-ups, anxiety, depression, preventative screenings and a range of other general health concerns.

Many thanks to the team at LWCHC for supporting the Outreach Clinic at Lakemba and providing such a safe and welcoming space for women to access a range of vital health services.

## Stronger Bodies Better Bones Better Bladders

In March and April 2014 we were able to offer in partnership with Leichhardt Women's Community Health Centre a series of workshops, followed by individual consultations, with a Women's Physiotherapist aimed at assisting local women strengthen their pelvic floor muscles and bone strength.

Two sessions were held on Stronger Bodies Better Bladders – one aimed at women aged over 50 and one for women with children aged under 10. These sessions were followed by individual consultations. A further session on Stronger Bodies Better Bones focussed on simple tips and

exercises to look after your bones and prevent osteoporosis. A total of 45 women participated in the program.

## Women's Free Health Days

With funding from NSW ClubGrants we were able to run a series of Health Workshops and Women's Health Days, to encourage women to get a mammogram and other preventative health screenings. In partnership with Breast Screen NSW and LWCHC, the Women's Health Days targeted women aged 40 and over from culturally and linguistically diverse backgrounds.

We provided transport to the Breast Screen Van at Canterbury, diabetes and blood pressure checks, relaxation and laughter workshops, a mammogram, hospital tour, presentation on Menopause, related health information and a light lunch.

A big thankyou to Melanie Ireland from Breast Screen NSW, Fiona Crawley from LWCHC and Shari Coventry from Laughter for Life and Canterbury Hospital for making these days such a success.

## HEAL

Working with Canterbury City Council and the Active Canterbury Together program, we ran the 8 week education and physical activity program HEAL – Healthy Eating Active Lifestyle during first Term 2014.

Targeting women over the age of 18 at risk of developing diabetes or heart disease, the class included an hour of exercise and an hour of healthy lifestyle education, focusing on nutrition and dietary requirements. A total of 8 women attended the classes.

## Events

This year a number of special events have been celebrated throughout the year including;

### Chand Raat

In August 2013 we celebrated the end of Ramadan by helping women prepare for Eid at Chand Raat held at the Remembrance Hall in Lakemba. Over 200 women attended the stalls, purchasing goods and services, to prepare for the following few days of celebrations. Many of the stall holders were participants in our Microbusiness Program and it was great to see both stall holders and residents enjoy the opportunity to come together ... stalls included jewellery, threading, henna tattoos, clothing, facials and lots more.

### Haldon St Festival

The Haldon St Festival was held in August 2013 and proved yet another successful event organised by Canterbury City Council and the Haldon St Festival Organising Committee. The Haldon St Festival has become an extremely important and a much anticipated event for Lakemba residents. We are proud to participate on the day and more than happy to have participated as an active member of the Organising Committee since the first festival was held in 2000.

Once again the Centre had its own free standing stall and 'branded'





many visitors with our famous 'I♥Lakemba' temporary tattoos. We also supported the students of the Microbusiness project to promote their wares in a specially created space in the Uniting Church Hall. In addition Environment@Lakemba also had their own stall with lots of information about waste removal and recycling.

## Hiromi Hotel : Moon Jellies

The exhibition Hiromi Hotel : Moon Jellies (August 31 – October 13 2013) was a performance installation commissioned by Hazelhurst Regional Gallery and Arts Centre, Gympie with participation from various community groups. Hiromi's work explores the healing power of art, using the ocean ecosystem as a metaphor for the brain.

20 local women participated in Art Magic workshops held at the Centre in August to create Moon Jellies. The Centre was one of fourteen community groups which participated in the project which together formed part of the Hiromi Hotel: Moon Jellies exhibition. Our group visited the Exhibition at the Gallery at Gympie and were amazed to see the combined works of all the groups. Thanks to Hazelhurst Regional Gallery & Arts Centre for including us in this activity

and the artist Hiromi Tango ... it was something very new for us but very much enjoyed by all who participated.

## Knitting from the Heart

The Knitting from the Heart Group has continued to meet each Friday during School terms at The Cottage where the women enjoy working on various community projects, whilst getting to know other local women and connecting to community.

Membership is fluid and ever changing with a diverse group of ages, languages, religions, cultures and knitting skills represented in the group.

This year the group began to operate without staffing support from the 4cs as Community Worker Dimity Figner finished her employment in a support role. Dimity's contribution to the group and her kind and patient nature saw the Knitting Group become a much loved and valued activity.

## Sewing Survival

The Centre has conducted a ten week short course in basic sewing, or survival sewing, each school term over the past year. Growing in popularity each course is attended by a number of women who get together to learn the basics of sewing

simple garments, whilst having the chance to socialise and meet other women.

The group meets at the Cottage at the same time as the Knitting from the Heart Group and it is pleasing to see the crossover of skills, stories and experiences between the two groups.

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# Lakemba Community Garden

Funded by the City of Canterbury, SAVE and the NSW Government, Community Builders Program

Lakemba Community Garden has been running since 2010 and it is pleasing to see how it has grown – literally! Canterbury City Community Centre leases the Garden from Canterbury City Council and works with the gardeners to maintain and nurture this beautiful community space. Membership of the Lakemba Community Garden is open to residents within walking distance, and who do not have access to their own garden, and provides an opportunity to grow fruit, vegetables and herbs in the company of other residents. The Garden is a space where local residents can contribute toward sustainable living in Sydney, get some exercise, learn some skills and meet others in their

neighbourhood. Residents who do not want to hold a Plot can apply to become a ‘Frog’ (Friend or relative of the Garden) and attend training, working bees and social events.

The Lakemba Community Garden is located in Jubilee Reserve on the corner of Railway Pde and Bellevue St Lakemba. It has 29 Plots available for lease – 17 large and 12 small – as well as areas for composting and community education.

In the second half of 2013 the Garden experienced some problems with criminal and anti social behaviour which was disappointing for all concerned. Damage was done to our Shed and water tank and gardeners felt uncomfortable to use the space on their own. We would like to thank Robert Furolo MP, Campsie Police LAC and the City of Canterbury for working with the Centre in responding to the problems – the co ordinated response from all saw the problem displaced by the beginning of 2014 and the Garden return to it’s usual harmonious space.

All garden plots have been leased during the year – with a number of new Plot Holders joining in 2014. Our Plot Holders come from many different language and cultural groups, are of different age groups, men and women, experienced and beginner gardeners. It is wonderful to see extended families and the

broader community also enjoying the garden.

Although an activity of the Centre, the Lakemba Community Garden is supported by the Gardeners through a small Advisory Committee which was elected in July 2013 at our Annual Dinner and meeting. This Committee has met on a regular basis throughout the year and we thank members Sylvia, Jeanette, Mary and Annette for their support and attendance at these meetings.

## Working Bees

During the year 24 working bees have been held which provide an opportunity for members and friends of Lakemba Community Garden to meet to maintain and develop the shared/communal spaces of the garden. Working Bees are when the entire garden becomes the focus and not individual plots. It is also a social time where Plot Holders can meet each other and discover each other’s plants. During the working bees the gardeners have mulched many of the shared paths, cleaned and tidied the garden shed, pruned plants in common areas, weeded and harvested the herb spiral, shared seeds and looked after the compost bins. In April we returned to just holding one working bee each month.



## Community Education and Training

The Lakemba Community Garden provides a space for training and community activities and over the past year the following workshops have been organised;

- Seed Saving – Parts I & II
- Indigenous Gardening
- Natural Pest Management
- Backyard Chooks
- Wild Food Walk
- Preserving and Pickling for Xmas
- Habitat Gardening
- Building Healthy Soil
- New Plants from Old : Plant Propagation Techniques
- Gardening in Small Spaces
- Composting
- Low Maintenance Gardening (Seniors Week)

We thank all the Trainers with special appreciation to Canterbury City Council for organizing some of the workshops in partnership with the Centre. This year we have brought together many of the Community Gardeners and Garden Care Volunteers through training and there has been a great sharing of knowledge, information and ideas. Most workshops have also been open to members of the general community who have also enjoyed learning new skills in the company of other gardeners.



## Lakemba Environment Day and Community Garden Open Day

On the 7th September 2013 the Garden hosted an Open Day which also celebrated all things to do with sustainable living. The day proved to be very hot and was also the day of the Federal election (we set our date first!). The event was well attended with a number of stalls and activities planned.

Reverse Garbage ran two children's activities where children made creature costumes from recycled materials. The free sausage sizzle was also popular as were the tours of the community garden provided by the gardeners.

## Native Bee Hive

During the year we have worked with Canterbury City Council to install a hive for native bees at the Garden. The bees are stingless and help to pollinate plants within the garden and surrounding areas. The hive was installed in June 2014 with appreciation to members of the Canterbury Men's Shed for their work in constructing the outer case for the hive to be housed within.

## 2014 Calendar Project

This year we participated in a Calendar project through our Peak Body LCSA and organized by North Coast Neighbourhood Centres. We were able to develop a customized Lakemba Community Garden Calendar which included some of our own images and information as well as generic gardening and vegetable growing tips. The Calendars were on sale for \$5 each – making the Garden a small profit and spreading the gardening good news.

## Thank you

Thank you to our fantastic Lakemba Community Gardeners for their enthusiasm and commitment and to all the Garden supporters, especially our Garden Care team (Madi and Deb), who have helped with training, advice and time.



# STARS (Skills, Training and Resource Service)

Supported by funding from the Australian and NSW Governments under the Home and Community Care (HACC) Program



Supported by funding from the Australian and NSW Governments under the Home and Community Care (HACC) Program

STARS is a training, recruitment and referral service for volunteers, and covers the four local government areas of Canterbury, Leichhardt, Marrickville and Bankstown.

We are funded by the Australian Government Department of Social Services and the NSW Department of Family and Community Services under the Home and Community Care (HACC) Program.

We also receive assistance from Canterbury, Leichhardt, Marrickville and Bankstown Councils.

## STARS Staff

STARS staff comprises Deb Helmrich (Training Officer); Donna Brunton (Recruitment & Training Officer); and Gillian Whalley-Okafor (Coordinator).

## Training

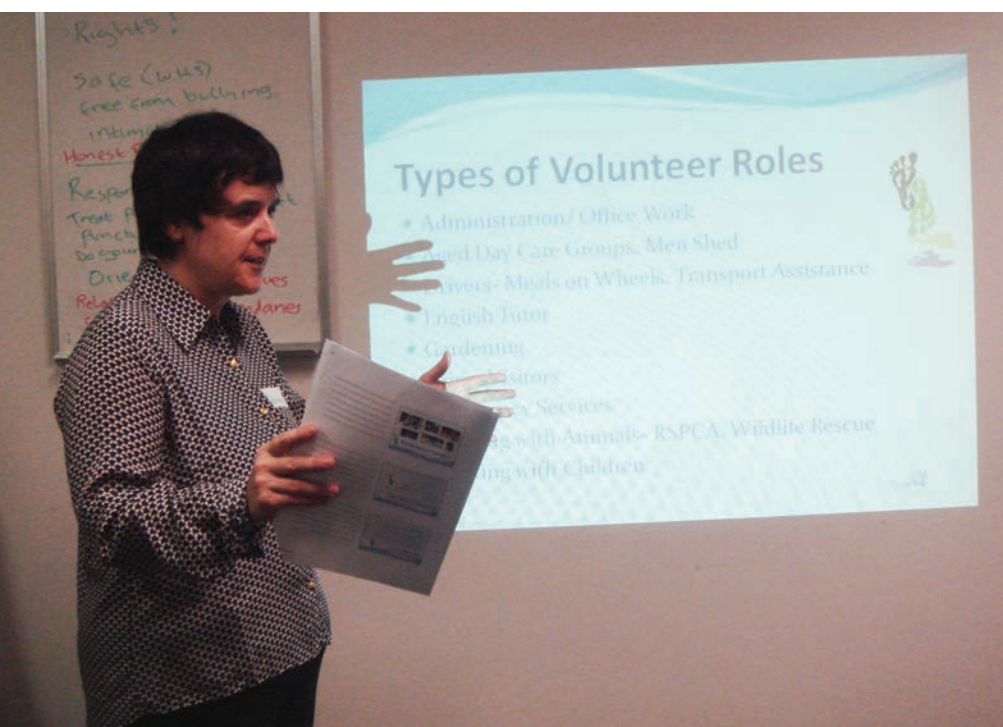
STARS continues to deliver relevant, affordable, high quality training that is responsive to the needs of

the sector, including volunteers, board members and staff. Our training calendar is developed six monthly and is informed by our annual training needs analysis, feedback from training, focus groups and informal feedback from staff and volunteers.

STARS has two qualified trainers on its team who hold the Certificate 4 in Workplace Training & Assessment. Additional to their role developing and delivering STARS training, both Deb and Donna liaise with service providers to assess the training needs of their workforce to develop and / or deliver training best suited to their needs.

We also use the expertise of a wide range of professionals and consultants to deliver more specialised training.

This year our training calendar was supported by: Medilife; Rob Watson (Bridge the Gap Training & Assessment); Guide Dogs NSW/ACT; MDS Training; Alzheimers Australia; Lauretta Kaldor (Diversional Therapist); Alertforce; Cerebral Palsy Alliance; Jackie Guy (Aboriginal HACC DO); Anny Druett (Global Values Xchange); ACON; Liz Paine; Inner West MAP; Northcott Communicating the Change Team; NSW Elder Abuse Helpline & Resource Kit; Hammondcare; Tri Community Exchange; Bob Davidson; Keystone

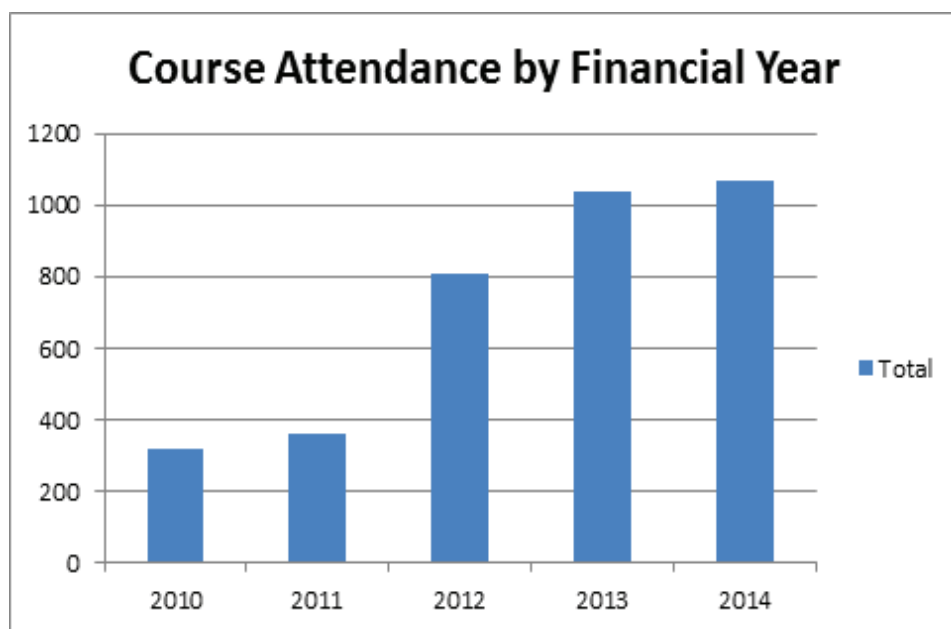


Community Solutions; TAFE NSW; Anne Tunks (Dementia Adviser, Sydney Local Health District); STARTTS; Lorraine Poulos; Charmaine Jones (Inner Sydney Regional Council for Social Development).

STARS training supports the sector and assists in building its capacity to meet the needs of clients, as well as service standards required by funding bodies.

This year STARS has delivered 74 training sessions, including the following topics:

- Stress Management & Relaxation
- Basic Emergency Response
- Working with People Who Are Blind or Vision Impaired
- Safe Food Handling
- Responding to Client Behaviours of Concern
- Understanding & Communicating with People with Dementia
- Enabling – An Introduction
- Engaging Activities with Clients
- Asbestos Awareness & Risk Management
- Developing Community Networks through Inclusion
- Community Care Common



- Standards – What Volunteers Need to Know
- Communicating with People with a Disability
  - LGBTI Sensitivity in Your Service
  - Minute Taking
  - Cultural Awareness
  - Welcome to the Journey – More Person Centred Tools & Strategies
  - Volunteer Essentials
  - Working Within Boundaries
  - What You Say Matters – Meaningful Communication

- Abuse of Older People
- Manual Handling
- Aboriginal Cultural Awareness
- Introduction to Microsoft Excel
- Mental Health First Aid
- HACCC – Where to From Here? (Board Training)
- Volunteer Fundamentals (Mandarin & Cantonese)
- Keeping Safe in the Garden (Sun Safety & Manual Handling)
- Disability in a Cross Cultural Context



- LGBTI Training for the Aged Care Sector
- Apply First Aid
- Dementia Awareness
- Accidental Counsellor Responding to Trauma Related Responses
- Work Effectively with People with Disability
- Australian Privacy Laws (Board Training)
- Advocacy for Volunteers

During this period, STARS delivered training to a total of 1067 volunteers, board members and staff. This indicates a steady rise in numbers as demonstrated by the graph charting training attendance from 2010 to 2014.

## Accredited Training

During this period STARS partnered with Registered Training Organisations to deliver accredited training in the following:

- Certificate 4 Facilitate Support Responsive to the Specific Nature of Dementia (CHCAC416) (with Hammondcare)
- Apply First Aid (with Medilife)
- Certificate 3 Work Effectively with People with a Disability (CHCDIS301C) (with TAFE NSW)
- Certificate 3 in Home & Community Care(CHC30312) (with Keystone Community Solutions)
- Safe Food Handling Follow Basic Food Safety Practices (HLTFS207C) (with Metro Training)
- Certificate III in Aged Care (CHC30212) with Bankstown College of TAFE
- Certificate III in Disability (CHC30408) with Bankstown College of TAFE

*'We always look forward to receiving the STARS Training Calendar... you keep coming up with topics that are relevant, interesting and creative. Well done.'*

## LGBTI Commitment

STARS continues to assist services to support clients from the LGBTI community by the inclusion of training workshops on the calendar. In October 2013 Vicky Coumbe, from ACON's Peace of Mind Project, facilitated a session on "LGBTI Sensitivity in Your Service" at Campsie, and one on "LGBTI Training for the Aged Care Sector" in Annandale in April 2014.





## CALD Commitment

STARS is also committed to assisting local services support clients from CALD and ATSI communities. During the year we offered the following courses: Aboriginal Cultural Awareness; Cultural Awareness; and Disability in a Cross Cultural Context.

We also delivered Volunteer Essentials in Mandarin and Cantonese languages.

## Local Councils

STARS is supported by Canterbury City, Leichhardt, Marrickville and Bankstown City Councils.

Canterbury Council continues to support our Recruitment & Referral service; Leichhardt Council also supports our Recruitment & Referral service and also supported our roll out of the Way2Go Volunteering Toolkit for Volunteer Managers & the development and production of our Leichhardt promotional postcard; Bankstown Council provides support for the STARS Bankstown Volunteer Project; and Marrickville Council supports our Marrickville Volunteer Outreach service at Marrickville Library as well as the development & production of the Marrickville promotional postcard.

We greatly appreciate the support that local Councils provide and the

opportunity to work with them in a variety of areas.

### Bankstown

With the support of Bankstown City Council, STARS Bankstown Volunteer Project was established to assist local residents and service providers both access volunteering and recruit volunteers.

This 12 month project included the establishment of an Advisory Group of local stakeholders; developing and delivering a calendar of volunteer training (including Apply First Aid, How to Run a Committee, Accredited

Safe Food Handling, Volunteering Essentials, and Way2Go Toolkit for Volunteer Managers); the development of a STARS Bankstown Volunteer Handbook; an Outreach service; a Youth Volunteering event to mark National Volunteers Week. The Project was officially launched at the Peppertree Café, a Social Enterprise project in Bankstown, with special guest speakers Councillor Khal Asfour, The Mayor of Bankstown and Simon Watts, Senior Project Manager, The Office of Communities. The launched was attended by 35 people.



## Networks and Partnerships

STARS actively participates in a number of networks, working cooperatively with other agencies to facilitate enhanced service delivery, including:

- Canterbury / Marrickville HACC Forum
- Inner West 5 HACC Forum
- NSW Volunteer Coordinators Network
- NSW Community Care Training Services Network
- Marrickville Aged Services Interagency
- Canterbury Service Providers Support Network
- HACC VRC Meeting – The Future of HACC VRCs (Centre for Volunteering)
- Volunteer Managers Breakfast for National Volunteer Day (Keystone Community Solutions – now 3Bridges Community)



- NSW Office of Communities (Timebanking)
- NSW Centre for Volunteering (Volunteer of the Year Awards)
- Southern Sydney Volunteer Expo

### Southern Sydney Connection

STARS continues to work in partnership with our “sister services” Volunteer Link and Volunteer & Training Service (VAST) under the umbrella Southern Sydney Connection.

Together we cover the Canterbury, Inner West (Leichhardt & Marrickville), Bankstown, Eastern Suburbs, City of Sydney, St George and Sutherland areas of Sydney – for volunteer recruitment & referral, and volunteer & staff training.

A highlight for the year was a Community Consultation of our stakeholders held at the Centre for Volunteering and attended by 30 agency representatives.

We have a joint session on Legal Issues for Volunteer Managers scheduled for later in the year.

## Conferences

STARS staff attended the following Conferences as part of their commitment to professional development and keeping current on developments in the sector:

- Ignite Volunteering Conference
- The Inaugural LGBTI Aged Care Forum

## Volunteer Coordinators Forums

STARS supports service providers in the development and delivery of their volunteer programs by hosting Volunteer Coordinators Forums to provide information and training to volunteer managers and coordinators including Talking Tough Topics & How to Market Your Service in a Competitive Environment.

STARS also delivered training in the Way2Go Volunteering Toolkit for Volunteer Managers

*'Great facilitators, interesting content and good interaction. Thank you STARS.'*

## Special Events

### Launch of the Marrickville Outreach Service

On 23 October 2013 STARS held a special event in Marrickville Library to officially launch the Marrickville Outreach Service.

Marrickville Mayor, Cllr Jo Haylen, was special guest and spoke of the importance of volunteering in our community. Local Volunteer of the Year, Elena, spoke about her own experiences as a volunteer.

We also launched the fantastic "Wish You Were Here – Volunteering in Marrickville" postcards and ate the fabulous cake.

### Afternoon Tea with Noeline Brown (National Volunteers Week)

To celebrate National Volunteers Week 2014, STARS hosted a Volunteer Thank You Afternoon Tea at Haldon House, Lakemba, with very special guest, Noeline Brown in her capacity as Ambassador for Ageing. Over 80 local volunteers

*'This was an excellent training session. I feel more equipped to create positive volunteering experiences for people with disabilities.'*

attended the event where they were treated to a fabulous afternoon tea and entertained by talented young musicians from Canterbury Girls High and cellist and violinist duet.

Noeline had the room spellbound with her story of the ability of volunteering to change lives and graciously posed for photographs, including with the Mayor of Canterbury City, Cllr Brian Robson, and Mrs Robson.

### 2013 NSW Volunteer of the Year Awards

STARS co-hosted the Awards for the Inner West region with Volunteer Network and Tri Community Exchange.

The Awards recognise and reward the wonderful contribution that volunteers make and are organised by the Centre for Volunteering.

## Thankyou

STARS aims to provide professional and relevant support services to volunteers and volunteer services in its target area.

Thanks to Deb and Donna for their expertise, creativity and commitment to this outcome.

Thanks also to Liz and all the 4cs staff for your support throughout the year.

**Gillian Whalley-Okafor**  
EO/ADSS and STARS Coordinator



# Shed Projects

This year, our Shed projects, which include the Canterbury Men's Shed, Community Bike Shed and mentoring program, have been as strong as ever, with new members joining and new projects undertaken with all the usual camaraderie and good will we've come to expect from the Shed.

The purpose of the Canterbury Men's Shed is to provide a community service that is appropriate to the needs and interests of older men in the community.

The 4cs Shed programs are one of the only male specific spaces for men in the Canterbury area and allows men

to make new friends, share their skills and discuss common problems, while highlighting the valuable contribution men make to their community.

## Canterbury Men's Shed

**Supported by funding grants through the Canterbury Club Grants Scheme by Canterbury Hurlstone Park RSL Club and Canterbury Bulldogs.**

In 2013/14, Men's Shed membership increased to 40 men, with 80% of members living in Canterbury Local Government Area, which is open on Wednesdays and Fridays.

The men undertook a number of projects throughout the year, to

assist and support other community organisations in the area, such as making:

- 2 outdoor bench seats for Canterbury Earlwood Community Centre
- Bus steps for 4Cs Centre Day Care Program
- 2 bee boxes for Canterbury City Council and Lakemba Community Garden
- 2 bat boxes for Canterbury City Council
- Many repairs to furniture for local pensioners

## Community Information and Learning Activities

We had a visit from some firefighters from Campsie Fire Station, who gave us some general fire safety tips for in the home and at the Shed. The talk they gave us was extremely useful to inform and remind everyone about the importance of fire safety.

We also had a visit from a group of people from Leichhardt, to see how we run our Shed, so they could get some ideas and tips how to go about it and a presentation from Campsie Anglicare about problem gambling and how to identify, support and address this problem with friends and family.



## Community Bike Shed

Supported by Canterbury City Council

The Community Bike Shed was launched in 2011 and is an initiative of the Canterbury City Community Centre in partnership with Canterbury City Council and various other community organisations. While its primary objectives are to build community capacity through the repair and restoration of bicycles and the encouragement of a healthier lifestyle in promoting cycling as an alternative means of transport, the Community Bike Shed has taken on added roles in helping reduce urban waste and the impact this has on our environment.

Furthermore the opportunity prevails where the beneficiaries of this project is not just the environment but also individual members of the community. Volunteers of the project come from a diverse background and with different levels of expertise. While everyone enjoys the social environment of their semi-monthly meetings, volunteers willingly share their skills and knowledge with others with the focus in building better communities.

Community Bike Shed volunteers had the opportunity of participating in recent community events, the



Campsie Food Festival and the Haldon Street Festival at Lakemba.

Although volunteers were primarily responsible for bicycle valet parking the event has enabled the Shed to promote the program and to learn about other cycling organizations in the community.

We would like to thank our dependable partnership with Canterbury City Council and numerous other community organisations for the past few years. We look forward with anticipation for the continuance of this partnership.

We also like to thank volunteers Allan Waldon, Vladimir Gouliaev, Gabriel Turpinc, Constandino Pyretzis, Rom Dortins, Carlo Casio, Collin Brown, Danilo Velasco and Charanjit Meher Singh. Needless to say the Bike Shed project would not realise its aspirations without your unselfish contribution to the community with the outcome of placing numerous bicycles into the hands of the community who may otherwise be deprived of the opportunity.

With plans for a refurbished bike shed on the drawing board and the volume of donated bikes ever increasing we could do with a few more hands at the Shed. Membership to the Community Bike Shed is open to both male and female residents of Canterbury aged 18 and over and to those under 18 with adult supervision. If you have some time on your hands and want to spend

it on a worthwhile cause or are desirous of inculcating some skills in your children, why not pay us a visit and sign up a membership form. The Bike Shed meets every 1st and 3rd Saturday of the month at the Canterbury Men's Shed, 109 Clissold Parade, Campsie.

We would like to also thank Canterbury City Council for providing the funding for a successful project and Jordan Moy (Canterbury City Council Sustainability Officer) for his enthusiasm and support for the project. Canterbury Men's Shed for their generosity in sharing their space and resources with the Community Bike Shed.

**Jegan Nadeson**

**Shed Projects Community Worker**





In partnership with Canterbury City Council, we ran a “Kerbside Upholstery” course to learn upholstery skills and the value of recycling goods that you might find on the road.

These skills came in very handy for the men who attended, as they recycled a number of chairs they found on the road and sold them to members of the public, with the money used to buy materials needed at the Shed.

Some Men and Bike Shed members participated in the Canterbury City

Council run Lifelong Learning Expo, where they promoted the wide range of learning activities that happen at the Shed.

## Toy Sale

The annual Men’s Shed Toy Sale was held on 23rd November 2013. It was a very busy day, with all the guys working hard throughout the year to make products to sell.

There was a raffle, BBQ, and lots of chatting to the public, who were all impressed with what these guys can do.

It was a real family affair with wives and other family members helping out and showing their support.

All up, the men made over \$3000, which was used to purchase new tools and materials for the Shed and

to contribute toward some of our other operating expenses.

## Mentoring Program

The mentoring program continued for most of the past year, however our partnership with Creating Brighter Career Connection (CBCC) and Condell Park High School finished at the end of 2013.

We were able to start a new relationship with MTC Work Solutions Belmore at the start of 2014, where the mentors worked with young people who have left school, but are completing their HSC with them. Unfortunately, due to both CBCC and MTC Work Solutions funding for these programs not being renewed, we aren’t sure if we will be able to start up the program again. Which is a shame as there were some great



*‘What I like about the Men’s Shed is the camaraderie, companionship and just sharing experiences with the other members. Also I like learning new woodworking skills and the use of machinery that I haven’t used in the past.’*

outcomes from the program, with 32 boys passing through the mentoring program, and 75% of them either staying at school or going on to employment and/or further training. Which is a fantastic result and the main objective of the program.

The Men's Shed mentors (David Brown, Dick Maney, Jacques Chaperon, Ted Tkac, Stan Levonis and Kevin Camper) were nominated for NSW Volunteer Team of the Year award. Unfortunately they didn't win the award but received valuable recognition for their efforts with the young people in the mentoring program.

## Annual Survey

Once again we conducted a survey of members to gain suggestions and feedback on the Shed and ideas for improvement. The results of the survey always give a glimpse of what coming to the Shed means for our members.

Again, 95% of respondents stated that the main reason they like coming to the Shed is the friendships and chatting with the other guys. Most of them also said that they wouldn't change anything about the Shed.... which was good to hear.

## Men's Health Promotion

Men's Health Week, 9 – 15 June, 2014, is celebrated throughout Australia every year. It was a low key affair this year at Canterbury Men's Shed, with a Mate to Mate: Connecting Older Men and HACC services presentation (Home and Community Care (HACC) service's offer practical assistance with things like washing, shopping, or food preparation in order to enable people to stay in their own home, independently – even if they experience changes in their level of health as they age)

A display of some of the work Men Shed members do was also held at



Canterbury Library to promote the Shed.

For Men's Health week, we also emphasised the importance of men and their families to be aware of the services and programs available in the local area and how just getting involved with other like-minded people in their local community can greatly assist in improving men's health and wellbeing.

We also participated in the Canterbury Connects: Mental Health Awareness Campaign, by organising 2 Open Days at the Men's and Bike Shed, during September and October 2013, so people could come along and see what it's all about and of course.....BBQs.

During the year we tiled the bathroom utilising funding received under the NSW Community Building Partnership. For the coming year, we were successful in receiving \$15,000 from the NSW Government's Community Builders Program to build a new Bike Shed at the rear of 107 Clissold Pde, Campsie. Hopefully, we'll be starting this project soon, and the Bike Shed will have great new premises, next door to the Men's Shed, to continue and expand the great work they have been doing.

The success of the Men's Shed is due to the members themselves, who

make it enjoyable and a rewarding place for everyone who is involved and all the support that we receive from the community.

Special mention needs to go to the Steering Committee members David Brown, Francis Carver, Jacques Chaperon, Dick Graham (who were all Team Leaders) and Jim Rhodes for accepting a greater role and their support and commitment to functioning of the Men's Shed.

**Glenn Harding**  
Shed Projects Community  
Development Worker



# Centre Based Day Care Programs

Funded by the Australian Government Department of Health & Ageing, NSW Family & Community Services (Ageing, Disability and Home Care) under the Home and Community Care Program



**T**he Centre Based Day Care Program provides a weekly social activity for frail aged residents, people with disabilities and their carers, in the Canterbury Local Government Area.

The aim of the Service, as funded under the Home and Community Care Program, is to assist eligible residents remain living independently in their own homes and avoid institutional care through the provision of social support.

It's been another exciting, informative year for the Centre Based Day Care Program with significant growth in our activities – we now have three groups operating, 13 new

members joining this year and 10 new volunteers helping to deliver our services.

Service Users have been referred by word of mouth, through other Centre Programs, and various other local services including the Area Health Service and Canterbury Hospital. We have assisted 51 Service Users over the year with our current number of active clients at 36 and with 2 clients on our waiting list. We have also referred a number of Service Users to other Centre Based Day Care groups.

Our Centre Based Day Care Program involves three separate groups which provide different activities and allow some choice for members.

## 4cs Friendship Group

The group meets each Thursday at the Centre with Service Users being provided with door to door transport by modified bus and with some making their own way. Once at the Centre everyone enjoys morning tea, which is followed by a guest speaker with useful community information or perhaps a performance, or even some stimulating brain-teasing games. This is followed by gentle exercises, musical stretch-ercise, or some light fun games which stretch the brain as well as the body. By this time, the group is awaiting the delicious lunch and dessert prepared for them by our volunteers.

After lunch, depending on the availability of time, we either have some riveting games of Bingo with some simple prizes or some music to sing along to.

Our group enjoys a regular "Show & Tell" time where members can share some exciting events, achievements or stories from their lives. We also have discussions on current events, safety and local news.

We also celebrate special days such as Mothers' and Fathers' Days, the Melbourne Cup, End of Year Party Celebrations, Australia Day, Valentines Day, Easter with a hat parade, Senior Citizens Week and commemorate Anzac Day.



## 4cs Social and Activities Group

This year we started the 4cs Social and Activities Group which meets on a Tuesday at the Centre. We started at the end of 2013 initially with 5 clients and now the group has exceeded its target and now has 15 members. This group focuses on friendship as well as an opportunity for our Seniors to create and make items and share their creative skills with each other. Some of the projects undertaken have included making Christmas gifts and decorations, card and envelope making, sewing/knitting, basic computer skills, art skills such as drawing and painting, hand painted shopping bags, oil painting on canvas, sock puppets and various other craft projects.

This group also includes door to door transport, morning tea and lunch and is well supported by our volunteers.

### Shed Mates

Shed Mates comes under the supervision of Jegan Nadeson who runs the program with his team of volunteers.

*'The times I have spent here have been the best years of my life... I will miss the fun outings and caring volunteers but most of all, I made some great friends.'*

The program works in collaboration with the Canterbury Men's Shed and meets at the Shed two or three times a month.

The group includes door to door transport, and members also enjoy morning tea, lunch and dessert when they meet. Shed Mates often attend with their partners/carers, who join in the fun playing cards and board games, and working on specific projects.

Shed Mates enjoy a monthly BBQ on site as well as outings to the High Flyer's Hotel. A feature of the program is the combined outings to venues with the 4cs Friendship Group and the Social and Activities Group and their carers/partners.

Some of the projects undertaken by Shed Mates members include working on Easter and Christmas decorations, woodwork and painting, card and board games, and small projects developed by Jegan or Men's Shed members.

### Outings

Once a month we organise outings for both the Tuesday and Thursday groups, with the day full of adventure and of course great food. Fortunately, we now have access to a larger bus, and as we also have the use of our own 12 seater bus no clients miss out on outings.

The Tuesday outing is now a





combined outing with all the groups and is very popular. The joint Tuesday outing has allowed all Centre Based Day Care clients to interact, share stories and information, and widen their friendship circle. Most of our volunteers are required to assist on a Tuesday due to the physical demands of those clients attending.

We try to keep the cost of outings affordable, they must also be accessible and close at hand. We have enjoyed visiting Carss Park for lunch, games and gentle exercise in the Park, the RSL Clubs of Rockdale, Malabar and Bankstown, Malabar Seals Club, Restaurants at La Perouse and our own Lakemba, Grandviews Bowling and Recreational Club, Darling Harbour for lunch and sight

seeing, Lakemba Library for Elder's Exhibition and a movie day.

## Information

The Centre Based Day Care program provides an important source of access to other services through the provision of information through not only inviting guest speakers to attend, but also including service information in the monthly program and making brochures available to Service Users. Referrals to other HACC and non HACC services are made as needed.

Guest Speakers this year have included Australian Hearing including on-site hearing tests, Riverwood Community Centre Shopping Service and Neighbour Aid Service,

Unite to Stop Stroke, Office of Fair Trading, Lifestyle Changing Cooking Demonstration, Home Energy Saver Scheme, Asthma Australia, Office of the Public Trustee, Fire Safety in home for senior citizens, and the COTA Mate to Mate Program.

We have provided written information on services and topics such as Home Care Packages, the Community Podiatry Service, Kidney and High Blood Pressure, Male Menopause, Keeping Your Brain Fit, Nutrition, Legal Pathways, Eat Well over 60, Identity Theft, Power of Attorney, Guardianship and safety in the home.

## Transport

An important part of our Service is to be able to offer accessible transport to and from the Centre as well as on outings. Our long standing bus hire relationship with Bankstown Canterbury Community Transport came to an end during the year and we thank Sydney Mini Bus Hire and St George Community Transport for helping us out. Our buses are safely driven by 4cs staff members Nic Marino, Helen Scarborough and Mick Williams. During the year we were excited to have access to our own 12 seater and have recently applied for funding to purchase our own 21 seater.



## Volunteers

Every week is a success and every outing an adventure, but this outcome is mainly due to the wonderful work and dedication of our amazing Volunteers.

This year, once again, many thanks and gratitude go to our amazing group of volunteers who include Layla Lavorato, Almaz Matar, Elaine Lawler, Giselle le Bon, Seta Sissaguian, Sylvia Kefalianos, Anne Badjakian, Lama Hadid, Marie Papi, Abul Azad and Robert Randall. This year, as our client base has grown, fortunately so has our volunteer base. We have been joined by Edward Quelch, Denis King, Lorraine Parker, Peter Parker (volunteer driver), Anna Fizzell, Filomena Soares-Lee, Saiful Sharif, Anecita Weintz, Lydia Rafana, William Paskett and Nadia Bakhateeb.

These amazing volunteers also give their time to attend many courses such as Manual Handling, Volunteer Essentials, Dealing with Dementia,



Mental Health First Aid, Accidental Counsellor, to name a few, to keep them up to date on how to best serve our clients.

They also make up the Service Support Subcommittee where the year's program is planned and any problems can be discussed and action determined.

The group continues to grow in numbers and strength and it's thanks to the funding body, 4cs staff, volunteers but mostly to the involvement of our wonderful seniors who attend each week and share their friendship and stories with us.

**Rosanna Hasan**  
Centre Based Day Care Coordinator



## Elder Exhibition

All our Centre Based Day Care Clients were involved in 'The Elder Exhibition' which was a Nick Baldas Initiative ([www.nickbaldas.com.au](http://www.nickbaldas.com.au)) supported by Canterbury City Council. The Elder Photographic Exhibition was displayed at Campsie and Lakemba Libraries and was also presented in the booklet A Celebration of Seniors. Out of the 22 photographs chosen throughout the Canterbury area to be in the booklet, six were of our own service users, and one was of a 4cs volunteer.

Members of the 4cs Social and Activities Group also participated in a visit to Canterbury Boy's High School following on the theme of the 'Elder Exhibition'. The Year 7 boys welcomed us with a wonderful morning tea and all enjoyed the sharing of stories between young and old. The boys will use the experience in their own art works later in the year.



*Images from 'The Elder Exhibition' a Nick Baldas Initiative ([www.nickbaldas.com.au](http://www.nickbaldas.com.au)) supported by Canterbury City Council.*

# Garden Care and Lawn Mowing

Funded by the Australian Government Department of Health & Ageing, NSW Family & Community Services (Ageing, Disability and Home Care) under the Home and Community Care Program



Funded by the Australian Government Department of Social Services, NSW Family and Community Services (Ageing, Disability and Home Care) under the Home and Community Care Program.

Garden Care continues to provide a much needed service for frail aged, people with a disability and their carers living within the Canterbury, Marrickville and Leichhardt local government areas.

The Garden Care program assists people to remain living in their own homes by providing a garden care and lawn mowing service.

## The Service

Garden Care has two main services- Easy Care Gardening and Lawn Mowing. Some clients receive both services and others receive either Easy Care Gardening or Lawn Mowing.

New Easy Care Garden clients can receive up to three visits when they first receive the service, then the service is provided on an annual basis. The Easy Care Gardening service is provided by Garden Care Support Workers and a team of Garden Care volunteers.

Lawn mowing clients receive a regular mowing service, delivered by contractors. Each Lawn mowing client receives 15 mows a year. Both services are subsidised.

Garden Care provided assistance to 573 clients (123 clients received both Easy Care and Lawn Mowing). Home and Community Care outputs totalled 19,468 for the reporting period. (Note: An output is equal to one hour service and we delivered well above our target.)

Lawn Mowing is predominately carried out by one of the 10



*'One Gardening Australia memory that has struck with me happened when we did a story on a volunteer program ... organising gardeners to help elderly citizens and I was lucky enough to spend some time with a lovely lady in her 90s... and understand the importance her garden had on her welfare. It also hammered home how volunteers can make a profound difference to people's lives, and showed me how spending time in the garden is beneficial, particularly as we get older. It was an experience I'll never forget.'*  
Costa Georgiadis , Presenter, Gardening Australia.

contractors currently engaged with Garden Care. Our lawn mowing contractors have current police checks and appropriate insurances, and we regularly check in with clients to ensure they are happy with the service.

Garden Care is often the first point of entry into HACC services for our clients, who may lose the capacity to push a lawn mower or do their own gardening, while they are still able to manage their other domestic chores.

Garden Care therefore also plays a vital role in monitoring its client's well-being and referring on to other services as appropriate.

The Easy Care gardening service also presents a wonderful opportunity for socialising for the clients, as they chat and reminisce about their gardens with volunteers and staff, sometimes providing morning tea if they are able and even joining the team in some light gardening.

Garden Care is also about so much more than the gardening insofar as an unkempt garden can be a great source of distress and embarrassment for our clients, and can be a contributory factor in depression; can create an unsafe

..... ● .....

*'We can't thank you all enough for the wonderful work you did in the garden at number 7... The garden is now a lot for one elderly person to manage, even with a bit of help from visiting family and friends. You have worked so hard and made such a major transformation. We are all absolutely thrilled and most grateful.'*

..... ● .....

living environment; and can make their homes vulnerable by appearing unlivd in.

The Garden Care team will weed, paper, mulch, trim edges, prune over-grown shrubs and spray difficult weed areas to create a safe, manageable and pleasant space for our clients, allowing them to continue enjoying the gardens that often hold so many memories , and to continue to live in the communities where they are connected.

## Increase in Funding

The highlight of the year was our successful application to increase our funding.

The significant new allocation of funds from the Department of Social Services has allowed us to expand our service though an increase in staff hours and assist in making inroads into addressing the long waiting list.

It has also assisted with the purchase of a bus to transport teams of volunteers to gardens and on Garden



*'We were all particularly delighted to be thanked by the volunteers for the pleasure of working in our garden! Thank you all... You were most charming, gracious and lovely visitors. We enjoyed your good humour and your enthusiasm for gardens and gardening.'*



Care outings. The bus is a shared resource between Garden Care and the Centre's newly funded Inner West Social Connections.

The current Waiting List is 344 for High Priority clients, but we are confident that this will be significantly reduced by the end of the next financial year.

## Volunteers

Garden Care continues to be well supported by a team of dedicated volunteers. We have a diverse team of volunteers – with some possessing professional gardening qualifications – of a range of ages, professional backgrounds and cultures.

Some volunteers have been with the service for 10 years while others have joined more recently. They are united by a common cause which is a commitment to enhancing the gardens and the lives of the clients we work with.

During this period 49 volunteers have generously give their time and energy to assist our clients in their gardens.

We appreciate their hard work, team effort and the kindness they show to the people they help.

## Garden Care Staff

There have been a number of staffing changes over the past 12 months. Nicky Wright took parental leave

from the position of Garden Care Coordinator to have her first child, a little girl. While she was on leave, her position was ably filled by Deb Dunn and many thanks to her for stepping in and taking on the challenge so well. Nicky then moved out of Sydney for a "tree-change" and will not be returning to Garden Care.

Deb has since gone on parental leave to have her first child, a little boy. Congratulations to both Nicky and Deb!

Gavin Smith completed his contract in May 2014 and thanks go to him for his contribution to the service, in particular his horticultural knowledge.

Megan Van Kaathoven started a 12 month contract as a Garden Care Support Worker in May 2014.

I commenced as Garden Care Coordinator in mid June 2014 and look forward to working alongside such a dedicated team of staff.

Thanks to the very capable Garden Care team for keeping the service running so smoothly during these changes. The team is very client focused and professional.

## Staff and Volunteer Training

Garden Care staff and volunteers are committed to ensuring they have the skills necessary to provide the best possible service to our clients – this includes keeping old skills refreshed. During the year Garden Care staff and





## Garden Care Team at the end of June 2014

<b>Garden Care Coordinator</b>	Juliet Burton
<b>HACC Administrative Officer</b>	Yvonne O'Young
<b>Garden Care Support Workers</b>	Nicole James, Madi Scarf, Su Tozer and Megan Van Kaathoven

the Addison Road Sunday Markets to recruit new volunteers in the Marrickville area. We also promoted our service at the annual Haldon St Festival in Lakemba.

## Feedback

We are always delighted to get feedback from our clients.

## Acknowledgments

Thank you to our funding bodies, FACS and DSS for their ongoing support. Thanks also to Canterbury City Council for the ongoing help they give in the provision of mulch and collections of green waste, and to Marrickville and Leichhardt Councils for green waste collections.

Thanks also to all the Garden Care team for welcoming me into my new role – I appreciate your commitment to the service and our clients. You are an inspiring bunch.

**Juliet Burton**  
**Garden Care Coordinator**

volunteers participated in a range of training workshops, including:

- Asbestos Awareness & Risk Management
- Keeping Safe in the Garden (Manual Handling & Sun Safety)
- Aboriginal Cultural Awareness
- Abuse of Older People
- Using Excel
- Accidental Counsellor – Managing & Responding to Trauma Related Responses
- Advocacy for Volunteers

All our Garden Care support staff hold accredited qualifications in

Horticulture or a related field, including in the Preparation & Application of Chemicals.

## Promotions

Garden Care is always seeking opportunities to promote the service and attract new volunteers. Brochures and other promotional items assist us to do this.

During the year Garden Care produced a postcard "Dig In and Help!" to distribute to potential volunteers.

STARS and Garden Care got together and hosted a promotional stall at

# Treasurer's Report



This year saw more actions taken on improvements to financial systems and associated arrangements, including:

- Establishment of a secure donation facility on our website through Payway/Westpac
- A favourable review of Financial Systems by independent, external consultants
- New systems for tracking and reporting our salary packaging arrangements, using debit cards and statements
- Introduction of a new corporate sponsor arrangement with Specsavers (Roselands) who make donations to our Centre based on their sales to clients (who nominate our organisation).

Just before the middle of the year we had a change in bookkeeping staff. Our former bookkeeper (Preeti) introduced a number of improvements over the past couple of years (especially efficiencies).

I would like to thank Preeti for her reliable, conscientious and highly professional approach to the role. Ingrid (our new bookkeeper) has taken up the task with the same, conscientious and professional approach as her predecessor.

*'This year saw more actions taken on improvements to financial systems and associated arrangements.'*

The financial result for this year is disappointing with an operating loss (deficit) of \$29,078. However, to some extent this reflects the uncertain operating conditions we face and this remains an ongoing challenge for management and the board.

For example, due to a change in the funding policy associated with a key grant provider, the expectation is that we will now set funds aside to replace certain assets previously funded through capital grants.

Consequently, we established an Asset Replacement Reserve this year of \$15,261 (to help replace vehicles in the future) and we will need to build this each year from now on.

The fact that our organisation is able to cover such an operating loss also points to the need to generate surpluses in other years.

Surpluses ultimately improve our ability to absorb "shocks" (for example from changes in funder policy) as well our ability to chart our own course as an organisation, independent of government agenda's.

This probably also reinforces the case for us to move more into the social enterprise space, rather than remaining solely in the funded service model space.

**Phil Schwenke**  
**Treasurer**

# Financial Report for the Year Ended 30 June 2014

## Item

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# CANTERBURY CITY COMMUNITY CENTRE INCORPORATED

## OFFICERS' REPORT

The directors submit the financial report of the Canterbury City Community Centre Incorporated for the financial year ended 30 June 2014.

### BOARD MEMBERS

The names of the board members throughout the year and at the date of this report are:

Terry Doolan	Aka Rangiuira
Jubaida Hossain	Phillip Schwenke
Layla Lavorato	Neta Yallop
Margaret McInroy	Abdul Zahra
Meredyth Conn	Bashir Sawalha
Shabnam Mustari	Lisa Evans
Tonya Cook-Pedersen	

### MEETINGS OF BOARD MEMBERS

During the year, 10 meetings of board members were held. Attendances by each board member during the year were as follows:

Board Meetings		
	Number Eligible to Attend	Number Attended
Meredyth Conn	10	10
Tonya Cook-Pedersen	7	5
Terry Doolan	2	2
Lisa Evans	7	5
Jubaida Hossain	10	6
Layla Lavorato	10	6
Margaret McInroy	2	2
Shabnam Mustari	2	0
Aka Rangiuira	10	7
Bashir Sawalha	7	5
Phillip Schwenke	10	9
Neta Yallop	10	7
Abdul Zahra	2	1

### PRINCIPAL ACTIVITIES

The principal activities of the Centre during the financial year were to provide community services to people in the Canterbury LGA and surrounding areas.

# CANTERBURY CITY COMMUNITY CENTRE INCORPORATED

## OFFICERS' REPORT (continued)

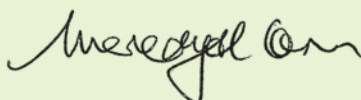
### SIGNIFICANT CHANGES

No significant change in the nature of these activities occurred during the year.

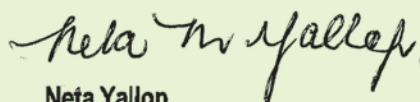
### OPERATING RESULT

The loss for the year amounted to \$29,078 (2013: \$4,322 Surplus).

Signed for and on behalf of the Board and in accordance with a resolution in respect thereof.



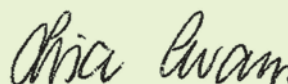
**Meredyth Conn**  
President



**Neta Yallop**  
Vice President



**Phillip Schwenke**  
Treasurer



**Lisa Evans**  
Secretary

Sydney, 22 September 2014

# CANTERBURY CITY COMMUNITY CENTRE INCORPORATED

## INCOME STATEMENT FOR YEAR ENDED 30 JUNE 2014

	Note	2014 \$	2013 \$
Revenue	2	1,204,714	1,274,460
Employee benefits expense		(829,987)	(778,943)
Depreciation and amortisation expenses		(39,552)	(17,755)
Capital Expenditure		(2,273)	(35,423)
Other expenses		(361,980)	(438,017)
Profit/(loss) for the year		(29,078)	4,322
Retained Profits at the Beginning of the Financial Year		166,906	178,929
Transfers from Reserves		3,250	
Transfers to Reserves		(15,261)	(42,500)
Prior Year Adjustment due to change in Accounting Policies		-	26,155
Retained Profits at the End of the Financial Year		125,817	166,906

*The accompanying notes form part of this financial report.*

# CANTERBURY CITY COMMUNITY CENTRE INCORPORATED

## BALANCE SHEET AS AT 30 JUNE 2014

	Note	2014 \$	2013 \$
CURRENT ASSETS			
Cash and Cash Equivalents	4	386,501	300,252
Trade and Other Receivables	5	12,185	38,837
		<hr/>	<hr/>
TOTAL CURRENT ASSETS		398,686	339,089
		<hr/>	<hr/>
NON CURRENT ASSETS			
Property, Plant and Equipment	6	116,096	75,659
		<hr/>	<hr/>
TOTAL NON CURRENT ASSETS		116,096	75,659
		<hr/>	<hr/>
TOTAL ASSETS		514,782	414,748
		<hr/>	<hr/>
CURRENT LIABILITIES			
Trade and Other Payables	7	218,868	112,009
Short Term Provisions	8	78,184	65,541
		<hr/>	<hr/>
TOTAL CURRENT LIABILITIES		297,052	177,550
		<hr/>	<hr/>
NON CURRENT LIABILITIES			
Long-term Provisions	8	37,403	27,792
		<hr/>	<hr/>
TOTAL NON CURRENT LIABILITIES		37,403	27,792
		<hr/>	<hr/>
TOTAL LIABILITIES		334,455	205,342
		<hr/>	<hr/>
NET ASSETS		180,327	209,406
		<hr/>	<hr/>
EQUITY			
Reserves		54,510	42,500
Retained Earnings		125,817	166,906
		<hr/>	<hr/>
TOTAL EQUITY		180,327	209,406
		<hr/>	<hr/>

# CANTERBURY CITY COMMUNITY CENTRE INCORPORATED

## STATEMENT OF CHANGES IN EQUITY FOR YEAR ENDED 30 JUNE 2014

	Retained Earnings	Lakemba Community Market Reserve	Building Fund Reserve	Asset Replacement Reserve	Total
	\$	\$	\$		\$
Balance at 30 June 2012	178,929	-	-	-	178,929
Profit attributable to the Centre	4,322	-	-	-	4,322
Prior Year adjustment in accounting policies	26,155	-	-	-	26,155
Transfer to: Lakemba Community Market Reserve	(42,500)	42,500	-	-	-
Balance at 30 June 2013	166,906	42,500	-	-	209,406
Utilised in the year	3,250	(3,250)		-	-
Loss attributable to the Centre	(29,078)	-	-	-	(29,078)
Part reversal of the prior year adjustment to establish reserve	(14,385)			14,385	-
Transfer to: Building Fund Reserve	-	(10,000)	10,000	-	-
Asset Replacement Reserve	(876)	-	-	876	-
Balance at 30 June 2014	125,817	29,250	10,000	15,261	180,328

*The statement of changes in equity is to be read in conjunction with the attached notes*

# CANTERBURY CITY COMMUNITY CENTRE INCORPORATED

## CASH FLOW STATEMENT FOR YEAR ENDED 30 JUNE 2014

	Note	2014 \$	2013 \$
CASH FLOW FROM OPERATING ACTIVITIES			
Other Receipts		77,491	54,357
Operating Grants Receipts		1,212,341	1,067,149
Donations Received		35,215	38,423
Interest Received		7,465	11,120
Payments to Suppliers and Employees		(1,166,274)	(1,226,446)
		<hr/>	<hr/>
Net Cash Provided by Operating Activities	9	166,238	(55,397)
CASH FLOW FROM INVESTING ACTIVITIES			
Purchase of Property, Plant and Equipment		(79,988)	(12,306)
Proceeds from sale of assets		-	-
		<hr/>	<hr/>
Net Cash Provided by (used in) Investing Activities		(79,988)	(12,306)
		<hr/>	<hr/>
Net Increase/(Decrease) In Cash Held		86,250	(67,703)
Cash at Beginning of the Financial Year		300,251	367,954
		<hr/>	<hr/>
Cash at the End of the Financial Year		386,501	300,251
		<hr/>	<hr/>

*The accompanying notes form part of this financial report.*

# CANTERBURY CITY COMMUNITY CENTRE INCORPORATED

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2014

### 1 Summary of Significant Accounting Policies

#### Basis of Accounting

This financial statements are general purpose financial statements that have been prepared in accordance with Australian Accounting Standards (including Australian Accounting Interpretations) and the requirements of the Associations Incorporation Act 1984 (NSW)

The financial statements cover Canterbury City Community Centre Incorporated as an individual entity. Canterbury City Community Centre Incorporated is an association incorporated in New South Wales under the Associations Incorporation Act 1984 (NSW).

The financial statements of Canterbury City Community Centre Incorporated as an individual entity, complies with all Australian equivalents to International Financial Reporting Standards (AIFRS) in their entirety.

The following is a summary of the material accounting policies adopted by the association in the preparation of the financial report. The accounting policies have been consistently applied, unless otherwise stated.

#### Basis of Preparation

The financial report has been prepared on an accruals basis and is based on historical costs modified by the revaluation of selected non-current assets, financial assets and financial liabilities for which the fair value basis of accounting has been applied.

#### Income Tax

No provision is made for income tax as the Association is exempt from income tax.

#### Property, Plant and Equipment

Each class of property, plant and equipment is carried at cost of fair value less, where applicable, any accumulated depreciation and impairment losses.

#### Plant and equipment

Plant and equipment are measured on the cost basis less depreciation and impairment losses.

The carrying amount of plant and equipment is reviewed annually by the members of the Board to ensure it is not in excess of the recoverable amount from these assets. The recoverable amount is determined as the depreciated replacement cost of the asset.

Subsequent costs are included in the assets carrying amount or recognised as a separate asset as appropriate, only when it is probable that future economic benefits associated with the item will flow to the Association and the cost of the item can be measured reliably. All other repairs and maintenance are charged to the income statement during the financial period in which they are incurred.

# CANTERBURY CITY COMMUNITY CENTRE INCORPORATED

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2014

### 1 Summary of Significant Accounting Policies

#### Depreciation

The depreciable amount of all fixed assets including building and capitalised lease assets, is depreciated on a straight line basis over their useful lives to the entity commencing from the time the asset is held ready for use. Leasehold improvements are depreciated over the shorter of either the unexpired period of the lease or the estimated useful lives of the improvements.

The depreciation rates used for each class of depreciable assets are:

Class of Fixed Asset	Depreciation Rate
Motor vehicle	23%
Office Equipment	10% - 40%

The assets residual values and useful lives are reviewed, and adjusted if appropriate, at each balance sheet date.

An asset's carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount.

Gains and losses on disposals are determined by comparing proceeds with the carrying amount. These gains and losses are included in the income statement.

#### Cash and Cash Equivalents

Cash and cash equivalents includes cash on hand, deposits held at-call with banks, other short-term highly liquid investments with original maturities of three months or less, and bank overdraft. Bank overdrafts are shown within borrowings in current liabilities on the balance sheet.

#### Revenue

Government and other grants are recognised when the association obtains control or the right to receive the grant and it is probable that the economic benefits will flow to the entity and the amount of the grant can be measured reliably. The association does not obtain control of a grant until it has provided the services and met the conditions that make it eligible to control it. Grants received in advance are deferred as a liability and not recognised until the association has provided the services and met the conditions.

Donations are recognised and brought to account on a cash basis when received.

Revenue from the rendering of a service is recognised upon the delivery of the service to customers.

Interest revenue is recognised on a proportional basis taking into account the interest rates applicable to the financial assets.

All revenue is stated net of the amount of goods and services tax (GST).

# CANTERBURY CITY COMMUNITY CENTRE INCORPORATED

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2014

### 1 Summary of Significant Accounting Policies

#### Financial Instruments

##### Recognition and Measurement

Financial instruments, incorporating financial assets and financial liabilities, are recognised when the association becomes a party to the contractual provisions of the instrument. Financial instruments are initially measured at cost on the trade date, which includes transaction costs, when the related contractual rights or obligations exist. Subsequent to initial recognition these instruments are measured as set out below.

##### Loans and receivables

Loans and receivables are stated at amortised cost using the effective interest rate method.

##### Held to Maturity Investments

Held to maturity investments are non-derivative financial assets that have fixed maturities and fixed or determinable payments, and it is the association's intention to hold these investments to maturity. They are subsequently measured at amortised cost using the effective interest rate method.

##### Financial liabilities

Non-derivative financial liabilities are recognised at amortised cost, comprising original debt less principal payments and amortisation.

#### Impairment

At each reporting date, the association assesses whether there is objective evidence that a financial instrument has been impaired. Impairment losses are recognised in the income statement.

##### Impairment of Assets

At each reporting date, the association reviews the carrying values of its tangible and intangible assets to determine whether there is any indication that those assets have been impaired. If such an indication exists, the recoverable amount of the asset, being the higher of the asset's fair value less costs to sell and value-in-use, is compared to the asset's carrying value. Any excess of the asset's carrying value over its recoverable amount is expensed to the income statement.

Where it is not possible to estimate the recoverable amount of an individual asset, the Association estimates the recoverable amount of the cash-generating unit to which the asset belongs.

#### Employee Benefits

Provision is made for the Association's liability for employee benefits arising from services rendered by employees to balance date. Employee benefits that are expected to be settled within one year have been measured at the present value of the estimated future cash outflows to be made for those benefits.

# CANTERBURY CITY COMMUNITY CENTRE INCORPORATED

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2014

### 1 Summary of Significant Accounting Policies

#### Goods and services Tax (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office. In these circumstances the GST is recognised as part of the cost of acquisition of the asset or as part of an item of the expense. Receivables and payables in the balance sheet are shown as inclusive of GST.

Cash flows are presented in the cash flow statement on a gross basis, except for the GST component of investing and financing activities, which are disclosed as operating cash flows.

#### Comparative Figures

When required by Accounting Standards, comparative figures have been adjusted to conform to changes in presentation for the current financial year.

#### Critical Accounting Estimates and Judgements

The board members evaluate estimates and judgements incorporated into the financial report based on historical knowledge and best available current information. Estimates assume a reasonable expectation of future events and are based on current trends and economic data, obtained both externally and within the association.

#### Key Estimates – Impairment

The association assesses impairment at each reporting date by evaluating conditions specific to the group that may lead to impairment of assets. Where an impairment trigger exists, the recoverable amount of the asset is determined. Value-in-use calculations performed in assessing recoverable amounts incorporate a number of key estimates.

2 Revenue	2014	2013
	\$	\$
Operating Grants	1,089,632	1,170,560
Donations	35,216	38,423
Members Subscriptions	558	698
Participants Contributions	39,168	33,763
Training Fees	21,031	10,165
Other Income	5,381	4,082
Reimbursement of Program Costs	6,190	5,649
Interest Received	7,465	11,120
	<u>1,204,714</u>	<u>1,274,460</u>

# CANTERBURY CITY COMMUNITY CENTRE INCORPORATED

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2014

	2014 \$	2013 \$
<b>3 Auditor's Remuneration</b>		
Remuneration of the auditor for:		
- Auditing or reviewing the financial report	5,050	5,300
- Other services	-	-
	<hr/>	<hr/>
<b>4 Cash and Cash Equivalents</b>		
Cash in Hand	700	700
Cash at Bank	385,801	299,552
	<hr/>	<hr/>
	386,501	300,252
	<hr/>	<hr/>
<b>5 Trade and Other Receivables</b>		
Receivables	1,423	24,081
Prepayments	10,762	14,756
	<hr/>	<hr/>
	12,185	38,837
	<hr/>	<hr/>
<b>6 Property, Plant and Equipment</b>		
Office Equipment, Furniture and Floor Coverings:		
At Cost	188,391	166,228
Accumulated Depreciation	(157,371)	(135,113)
	<hr/>	<hr/>
	31,020	31,115
	<hr/>	<hr/>
Computer Software	11,080	-
	<hr/>	<hr/>
Motor Vehicle		
At Cost	120,542	73,796
Accumulated Depreciation	(46,546)	(29,251)
	<hr/>	<hr/>
	73,996	44,545
	<hr/>	<hr/>
Total Property, Plant and Equipment	116,096	75,660
	<hr/>	<hr/>

# CANTERBURY CITY COMMUNITY CENTRE INCORPORATED

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2014

### 6 Property, Plant and Equipment (cont)

#### Movements in Carrying Amounts

Movements in carrying amounts for each class of property, plant and equipment between the beginning and the end of the current financial year

2014	Office Equipment, Furniture and Floor Coverings	Computer Software	Motor Vehicle	Total
Balance at the Beginning of Year	31,115	-	44,545	75,660
Additions	22,162	11,080	46,746	79,988
Depreciation	(22,257)		(17,295)	(39,552)
Carrying Amount at the End of Year	31,020	11,080	73,996	116,096

2013	Office Equipment, Furniture and Floor Coverings	Computer Software	Motor Vehicle	Total
Balance at the Beginning of Year	36,563	-	34,809	71,372
Additions	12,307		-	12,307
Prior Year Adjustment due to Changes in Accounting Policies	-		26,155	26,155
Depreciation	(17,755)		(16,419)	(34,174)
Carrying Amount at the End of Year	31,115		44,545	75,660

2014	2013
\$	\$

### 7 Trade and Other Payables

Trade Payables and Sundry Accruals	75,485	96,425
Grant Received in Advance	142,727	14,928
Omnican/ Cota Under Trust	656	656
	218,868	112,009

# CANTERBURY CITY COMMUNITY CENTRE INCORPORATED

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2014

	2014	2013
<b>8 Provisions</b>		
CURRENT		
Employee Entitlements	78,184	65,541
NON CURRENT		
Employee Entitlements	37,403	27,792

## 9 Cash Flow Information

### Reconciliation of Cash Flow from Operations with Profit from Ordinary Activities after Income Tax

Profit/(loss) for the year	(29,078)	4,322
Cash Flows excluded from profit attributable to operating activities		
Non-cash flows in profit		
Depreciation	39,552	34,173
Changes in Assets and Liabilities, net of the effects of purchase and disposal of subsidiaries		
(Increase)/decrease in receivables/prepayments	26,652	(35,786)
Increase/(decrease) in trade and other payables	106,859	(62,271)
Increase/(decrease) in employee benefits	22,254	4,165
	166,238	(55,397)

## 10 Charitable Fundraising

Disclosures required under the provisions of the Charitable Fundraising Act 1991

During the financial year and the comparative year no fundraising appeals were conducted by the association.

## 11 Financial Instruments

### (a) Financial Risk Management

The association's financial instruments consist mainly of deposits with banks, accounts receivable and payable.

The main risks the association is exposed to through its financial instruments are interest rate risk, liquidity risk and credit risk.

# CANTERBURY CITY COMMUNITY CENTRE INCORPORATED

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2014

### 11 Financial Instruments (cont)

#### *Liquidity risk*

The association manages liquidity risk by monitoring forecast cash flows.

#### *Credit Risk*

The maximum exposure to credit risk is the carrying amount, net of any provisions for impairment of those assets, as disclosed in the balance sheet and notes to the financial statement.

The association does not have any material credit risk exposure to any single receivable or group of receivable under financial instruments entered into by the association.

### (b) Interest Rate Risk

The association's exposure to interest rate risk, which is the risk that a financial instrument's value will fluctuate as a result of changes in market interest rates and the effective weighted average interest rates on those financial liabilities, is as follows:

	Weighted Average Effective Interest Rate	Floating Interest Rate	Non-Interest Bearing	Total
	%	\$	\$	\$
<b>2014</b>				
<b>Financial Assets:</b>				
Cash and Cash Equivalents	2.2%	385,801	-	385,801
Cash on hand		-	700	700
Receivables		-	1,423	1,423
<b>Total Financial Assets</b>		<u>385,801</u>	<u>2,123</u>	<u>387,924</u>
<b>Financial Liabilities:</b>				
Payables			75,485	75,485
<b>Total Financial Liabilities</b>			<u>75,485</u>	<u>75,485</u>

### 2013

#### **Financial Assets:**

Cash and Cash Equivalents	2.9%	299,551	-	299,551
Cash on hand		-	700	700
Receivables		-	24,081	24,081
<b>Total Financial Assets</b>		<u>299,551</u>	<u>24,781</u>	<u>324,332</u>

#### **Financial Liabilities:**

Payables			96,425	96,425
<b>Total Financial Liabilities</b>			<u>96,425</u>	<u>96,425</u>

# CANTERBURY CITY COMMUNITY CENTRE INCORPORATED

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2014

### **12 Commitments and contingencies**

#### **Operating lease commitments**

There are no non-cancellable operating leases contracted for but not capitalised in the financial statements.

#### **Capital expenditure**

At the end of the financial year the Centre is committed to \$11,080 in capital outlays in respect of the development of the client management system software.

# CANTERBURY CITY COMMUNITY CENTRE INCORPORATED

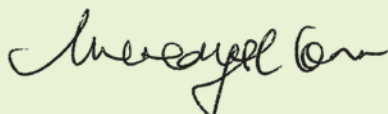
## OFFICERS ASSERTION STATEMENT

In the opinion of the Board the financial report as set out on pages 4 to 16:

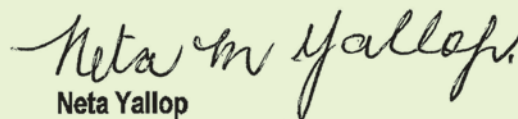
1. Presents a true and fair view of the financial position of Canterbury City Community Centre Incorporated as at 30 June 2014 and its performance for the year ended on that date in accordance with Australian Accounting Standards (including Australian Accounting Interpretations) of the Australian Accounting Standards Board

2. At the date of this statement, there are reasonable grounds to believe that Canterbury City Community Centre Incorporated will be able to pay its debts as and when they fall due.

This statement is made in accordance with a resolution of the board and is signed for and on behalf of the board by:



**Meredyth Conn**  
President



**Neta Yallop**  
Vice President



**Phillip Schwenke**  
Treasurer



**Lisa Evans**  
Secretary

Sydney, 22 September 2014

# CANTERBURY CITY COMMUNITY CENTRE INCORPORATED

## INFORMATION AND DECLARATIONS TO BE FURNISHED UNDER THE CHARITABLE FUNDRAISING ACT, 1991

### Declaration by the President in respect of fundraising appeals

I, Meredith Conn, President of Canterbury City Community Centre Incorporated declare, that in my opinion:

- (a) the income statement gives a true and fair view of all income and expenditure of Canterbury City Community Centre Incorporated with respect to fundraising appeals; and
- (b) the balance sheet gives a true and fair view of the state of affairs with respect to fundraising appeals; and
- (c) the provision of the Charitable Fundraising Act 1991 and the regulations under that Act and the conditions attached to the authority have been complied with; and
- (d) the internal controls exercised by Canterbury City Community Centre Incorporated are appropriate and effective in accounting for all income received and applied by the Centre from any of its fundraising appeals.



**Meredyth Conn**  
President

Sydney, 22 September 2014

## INDEPENDENT AUDIT REPORT

### Report on the Financial Report

We have audited the accompanying financial report of Canterbury City Community Centre Incorporated which comprises the balance sheet as at 30 June 2014, the income statement and cash flow statement for the year ended, notes comprising a summary of significant accounting policies and other explanatory information, and the statement by members of the management board.

The management board is responsible for the preparation of the financial report that gives a true and fair view in accordance with Australian Accounting Standards and the Associations Incorporation Act 1984 (NSW). This responsibility includes establishing and maintaining internal control relevant to the preparation and fair presentation of the financial report that is free from material misstatement, whether due to fraud or error, selecting and applying appropriate accounting policies and making accounting estimates that are reasonable in the circumstances.

### Auditors Responsibility

Our responsibility is to express an opinion on the financial report based on our audit. We conducted our audit in accordance with Australian Auditing Standards. Those standards require that we comply with relevant ethical requirement relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial report in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the management board, as well as evaluating the overall presentation of the financial report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

### Audit Opinion

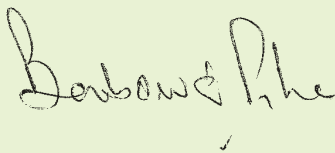
In our opinion, the financial report of Canterbury City Community Centre Incorporated is in accordance with the Associations Incorporation Act 1984 (NSW) including:

- i giving a true and fair view of the financial position of Canterbury City Community Centre Incorporated as at 30 June 2014 and of their performance and cash flows for the year then ended on that date, and
- ii complying with Australian Accounting Standards and the Associations Incorporation Act 1984 (NSW).

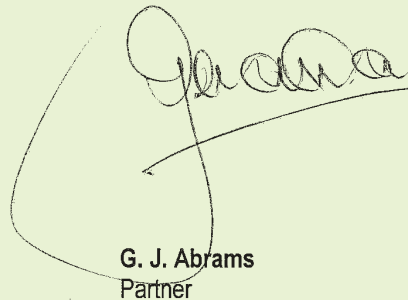
## INDEPENDENT AUDIT REPORT (continued)

We also report that:

- (a) the financial statements show a true and fair view of the financial result of fundraising appeals conducted during the year and;
- (b) the accounting and associated records have been properly kept during the year in accordance with the Charitable Fundraising Act 1991 and the Regulations and;
- (c) money received as a result of fundraising appeals conducted during the year has been properly accounted for and applied in accordance with the Charitable Fundraising Act 1991 and the Regulations and;
- (d) at the date of this report, there are reasonable grounds to believe that the Centre will be able to pay its debts as and when they fall due.



**Benbow & Pike**  
Chartered Accountants  
Suite 401 Level 4  
54 Miller Street  
North Sydney NSW 2060



**G. J. Abrams**  
Partner

Sydney, 22 September 2014



**Chartered  
Accountants**

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# CANTERBURY CITY COMMUNITY CENTRE INCORPORATED

## INCOME AND EXPENDITURE STATEMENT FOR THE YEAR ENDED 30 JUNE 2014

	Note	2014 \$	2013 \$
INCOME			
Donations Received		35,216	38,423
Grants Received		1,072,474	1,043,057
Grants Received – Non Recurring Capital		2,230	5,927
Grants Brought Forward		14,928	127,552
Interest Received		7,465	11,120
Membership Subscriptions		558	698
Participants Contributions		39,168	33,763
Photocopying Fee		73	57
Rent Received		-	140
Training Fees		21,031	10,165
Other Income		11,571	9,532
		<u>1,204,714</u>	<u>1,280,434</u>
EXPENDITURE			
Allowance – Volunteers		11,535	11,529
Amenities		2,702	1,672
Advertising		3,198	3,075
Audit Fees		5,000	5,300
Bank Charges		1,082	388
Bus Hire		13,113	7,993
Capital Expenditure		2,273	35,423
Cleaning		2,713	2,975
Consultant Fees		38,545	37,866
Contractor – Lawn Mowing		86,618	81,595
Depreciation		22,257	17,755
Electricity		9,963	9,452
Festival Expense		9	687
Food Relief		3,415	3,432
Furniture & Equipment <\$300		2,101	984
Garden Care – Tools, Program costs & Amenities		9,913	15,064
Insurance & Workers' Compensation		29,630	30,464
Tools		-	-
Legal Fees		-	-

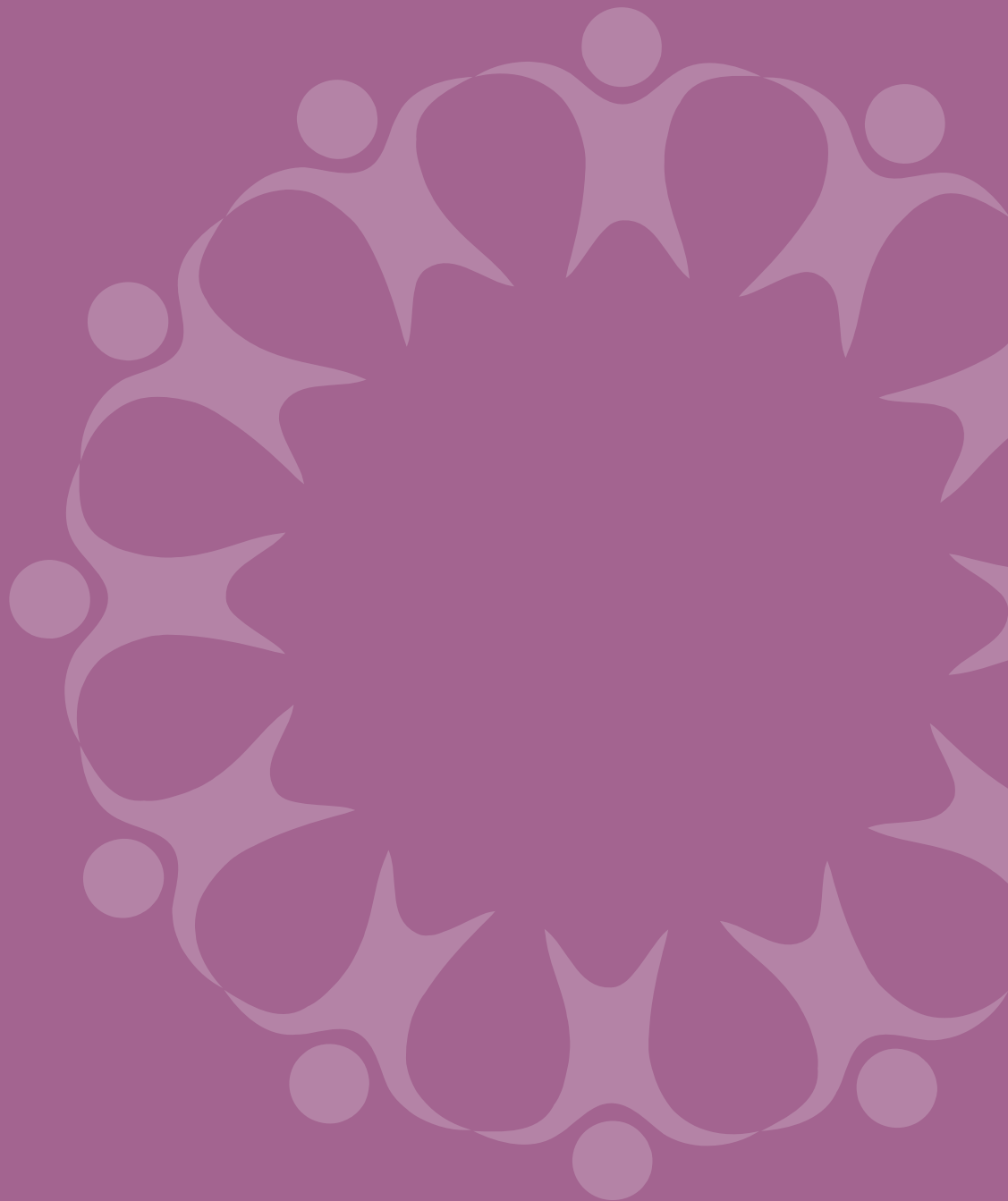
# CANTERBURY CITY COMMUNITY CENTRE INCORPORATED

## INCOME AND EXPENDITURE STATEMENT FOR THE YEAR ENDED 30 JUNE 2014

### EXPENDITURE (cont)

Miscellaneous Expenses	523	-
Motor Vehicle	25,262	28,829
Printing, Postage and Stationery	19,426	32,578
Program Costs	59,211	46,143
Provision for Annual Leave	28,040	15,471
Provision for Long Service Leave	9,612	3,864
Provision for HACC Transition	-	45,000
Registration and Licences	280	51
Rent	-	-
Repairs and Maintenance	6,241	11,463
Resource Material	484	1,849
Software / IT	19,218	18,085
Security Costs	1,922	1,059
Staff Training and Amenities	4,415	5,900
Subscriptions Paid	4,285	4,583
Superannuation	68,137	62,219
Telephone and Internet	11,343	10,262
Travel	1,787	2,602
Wages and Salaries		
Direct	724,450	615,552
Indirect	-	73,335
Grant Transfers	-	16,687
Grants in advance	5,089	14,928
	<u>1,233,792</u>	<u>1,276,112</u>
Profit/(Loss) from Ordinary Activities for the year	(29,078)	4,322
Retained Profits at the Beginning of the Financial Year	166,906	178,929
Transfers from Reserves	3,250	
Transfers to Reserves	(15,261)	(42,500)
Adjustment due to change in Accounting Policies	-	26,155
Retained Profits at the End of the Financial Year	<u>125,817</u>	<u>166,906</u>

Thanks everyone!





## Canterbury City Community Centre

*Community Building Community*

Canterbury City Community Centre

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