

POSITION DESCRIPTION

Position:	Community Care Workers
Classification:	SCHCADS Home Care Employees
Hours:	Casual
Responsible to:	Community Care Co ordinator

This will be a rewarding role for a friendly and energetic person who can make a real difference to the lives of frail aged residents in the Inner West.

Reporting & Organisational Context:

Community Care Workers are responsible to the Community Care Co ordinator.

Position Objectives

- To support consumers of the Home Care Packages Program to remain living in their own homes in a way that maintains their dignity and promotes their independence.
- To ensure that individual goals and plans are met through delivering a Consumer Directed Care service which promotes re-ablement

Knowledge, Skills and Experience

Essential Criteria:

- Certificate III in Aged Care or Certificate III in Individual Support (which includes specialization Units in Ageing or Home and Community Care).
- Appreciation and enjoyment in working with older people
- Patient, supportive and non judgemental
- Good time management skills
- Punctual, reliable and committed to delivering high quality services
- Current driver's licence, access to a comprehensively insured motor vehicle and safe driving record
- First Aid Certificate or willingness to obtain
- Basic computer skills.
- Capacity to communicate electronically including mobile phone and email.
- Flexibility to work varied shifts
- Reasonable level of fitness to undertake work of a physical nature

Desirable Criteria:

- Cross cultural skills and ability to understand and deliver Services to special needs groups.
- Community language
- Experience and understanding of the needs of people with dementia

Job Demands

Physical capabilities are required to meet the demands of the Job and tasks undertaken. The Job may require the manual handling of people and undertaking tasks that require a minimum level of fitness. The physical capabilities include, but are not limited by:-

- Bending
- Kneeling
- Squatting

- Occasional awkward postures
- Exerting force through scrubbing, vacuuming and other cleaning tasks

Principle Tasks

- Assisting Consumers with domestic tasks such as laundry, ironing, vacuuming, dusting, mopping, sweeping, changing bed linen, cleaning kitchen and bathroom surfaces, including baths, showers and toilets.
- Assisting Consumers with shopping, transport to medical appointments and social activities.
- Assisting with personal care, showering, dressing and using the toilet
- Assist with meal preparation and cooking
- Prompting use of medication
- Assist Consumers meet other goals as determined in their Care Plan

Other

- Comply with the Centre's Code of Behaviour
- Commitment to the Charter of Rights and Responsibilities for Home Care Consumers

All employees at Canterbury City Community Centre are required to successfully complete a criminal records check.

Employee's Signature: _____ **Date:** _____

Manager's Signature: _____ **Date:** _____